

**St. David's 2021  
ANNUAL REPORT**



**Our Mission:**

As disciples of Jesus Christ, we are called to love God and community, committing ourselves to lives of joyful worship, prayer, and the teaching of Scripture.

*Blessings from Fr. Harvey*

# RECTOR'S REPORT 2021

I begin with the obvious: it has been another strange and challenging year. We started with our building closed for several months. We ended with a fire alarm during our Christmas Eve service! In between, a lot happened. Through it all, we did our best to stay faithful to the God we know in Jesus Christ. The reports in this booklet fill in the details. Here I want to do my best to offer a general overview, beginning with worship.

## **WORSHIP BY THE NUMBERS 2021**

Every year we file a “Parochial Report” that includes information on our membership and attendance at services, among many other things. As a result, I can compare what I reported this year to what I reported in previous years. It is considerably more difficult to interpret what the numbers mean, given the weirdness of pandemic times. But here is what I reported.

Our membership (active and inactive) is 226 people, up six from 2020. Our membership in good standing (meaning they worshipped with us in person in the last year) is 133, down 20 from 153 (13%). That is not surprising. Some people worship with us exclusively online, and therefore don't show up in our active membership numbers. Some people have drifted away. Others still consider themselves members, but haven't yet returned. Hopefully many of them will return at some point, but I think it is safe to say that our actual membership is indeed down a bit.

Average Sunday attendance is also down, but here the numbers are even less clear. In last year's Parochial Report, they asked for the average attendance at weekend services before we closed our building (March 13, 2020). Our average at that pre-pandemic time was 81—roughly consistent with previous years, but down slightly from our high in 2019. This year we reopened our building on April 11. Since that Sunday, our average attendance has been 68, a decline of 16%. The decline is real, but I think overstated. People returned slowly, particularly young families. We didn't offer Sunday School until September, and many children couldn't be vaccinated until after that. In November and early December, we typically had between 70 and 80 on a Sunday. Assuming that number better reflects where we actually were at the end of the year, and I think it does, we were down 5 or 10 people on a Sunday since the pandemic began. Of course, we are now in a new surge.....

Yet another layer of complexity: how should we count viewers on Facebook and/or YouTube? For the first half of the year, I was able to track how many people watched our livestreams for at least one minute. From July on, I was only able to track the total “reach” for each livestream, that is, the total number of people who clicked on our page during a livestream. The “reach” is inflated since many people immediately click off. On Sundays, our reach has ranged between 44 and 88, with an average of 62. Some of that 62 genuinely worshipped with us. Many did not. How do we count them? Who knows? But it seems likely that the combined number of people who worship with us in person and on Facebook is close to our pre-pandemic average or a bit higher. That is even likelier if we include viewers on YouTube (a small number) and on television (a total mystery).

One last bit under worship by the numbers. For five months, Deacon Terry and I offered livestream services of Morning Prayer Monday through Friday every week. Beginning in June, we dropped to one morning a week, but teamed up with Saint Mark's East Longmeadow and the Diocese to continue offering Morning Prayer, Evening Prayer, and Compline seven times each week. I didn't look at the numbers for services led by the Diocese or Saint Mark's. But since July 1, the “reach” of our Thursday Morning Prayer services has averaged about 46. The actual number of people who pray with us each day is considerably lower. But at least a couple of people who join us regularly are not otherwise members of Saint David's, which expands our ministry a bit farther.

All things considered, I am pleased with where we stand. Unquestionably the pandemic has hurt us. Probably it will continue to do so. But we continue to adapt to this new reality in our lives, with some real success.

## **THE MONEY PICTURE:**

The financial numbers, available in more detail in the treasurer's report and the 2022 budget, are another story. And thankfully a REALLY good story. The numbers are astonishingly positive.

In my report for our annual meeting last year, I noted that our budget projections were inevitably loose. Our building was closed, and it wasn't clear when it would reopen. Being closed reduced our income (e.g. no rentals) and our expenses (e.g. low utilities). It turns out we were way off, and thank God for that! We projected a deficit of nearly \$9000. In fact, we had a surplus of over \$30,000! Some of that surplus came from a generous bequest from Jane Nunn (\$10,000). But our expenses were \$12,500 lower than projected, and our overall income was more than \$30,000 higher than projected. We also had a good year in the stock market, so our total wealth is up more than \$55,000 over the last year.

The budget for next year also looks good. Our total projected income is up roughly \$7000 over last year's budget, and our projected expenses are down about \$2500. You can compare the numbers for next year with our projections for the last three years on the budget itself, printed elsewhere in this booklet. The result is a projected surplus of about \$1000.

Our increased income comes from additional pledges (almost \$7000) and additional projected rental income (\$6000). We are not applying for Diocesan grants this year, so that income line is down \$4000.

On the expense side, we anticipate spending less on office equipment (last year that was for livestreaming equipment) and Grounds and Beautification (last year, the additional money was to expand our Good News Garden). Both of those lines were funded in large part by Diocesan grants last year. We actually plan to spend slightly more of our own income on both lines. We are spending a little more on salaries. The biggest drop in our projected expenses is under repairs and maintenance, but our Junior Warden says he can handle it. I say this a lot, but probably not enough. Thank God for Bob!

A final, more sobering financial consideration for 2022. It's time to replace our roof. Our current roof has outlived its original life expectancy, so we've gotten good service from it. But replacing it will cost many thousands of dollars. The Vestry plans to pay for the replacement out of our reserves. Since we had such a good financial year in 2021, that shouldn't be a problem. But I fear much of the \$55,000 wealth increase from 2021 will be absorbed by the roof. On a more positive note, I'm hoping we can put solar panels up there!

## **DIGITAL MNISRY:**

I pick up where last year's report ended. I raised questions about what form our online ministry should take as we moved from simply reacting to a more strategic and sustainable effort. We received a diocesan grant to upgrade our livestreaming equipment. Kathy Glista put MANY hours into figuring out how to use it, aided by a faithful crew of livestreamers who become more proficient every week. We also began broadcasting our 10:00 services on the local Agawam television station. As a result, people can join us on Sundays in person, on Facebook, or (in Agawam) on television. They can also watch the services later on YouTube.

Our streaming efforts will continue to improve, as we work out kinks. (It turns out I contribute a fair number of kinks—on one recent Sunday I forgot to put a battery in my microphone!) I already purchased another webcam to help with zoom meetings in the community room. More will surely happen, which is a good thing.

Deacon Terry and I realized that we couldn't continue indefinitely to livestream Morning Prayer every weekday. But we didn't want to give up offering opportunities for regular prayer during the week. The result is a three-way effort. We publicize the Diocesan services of Compline (MTW at 8:00 PM); we team up with Saint Mark's to offer Morning Prayer (TWTh at 8:00 AM; we lead it on Thursdays); and we publicize Saint Mark's version of Evening Prayer (Fridays at 8:00 PM). I suspect the details of the schedule will change over time, but my hope is that we can continue to offer something like this range of opportunity.

## **RESUMPTION OF LIFE:**

The Diocese allowed us to reopen our building on April 11 (the Sunday after Easter). We immediately resumed in-person Sunday services, with a COVID protocol adopted by our vestry. We also resumed our Friday schedule (Eucharist at 12; Bible Study at 1:00; Contemplative Prayer at 2:30), with two adjustments relative to past years. First, we shifted to offering contemplative prayer every week instead of monthly as we had done before the pandemic. And we include a zoom option for the Bible study and contemplative prayer, which enables people to join us from afar and/or despite health concerns. These opportunities to be together have been very good for my own spiritual and emotional health. I hope the same is true for others!

## **LIFE IN PANDEMIC:**

I started to review the different areas of our parish life, but realized in time that others have written excellent reports for each of them. Here I just want to note the obvious. As a result of the pandemic, we have had to put some things on indefinite hold. Other things have resumed, often in modified form. And new things have emerged.

I take parts of our Outreach Ministry as examples. (Please see the specific reports for more details!) We were just starting a Prison Bible Study when the pandemic began. I recently got in touch with the Prison Chaplain about possibly renewing this effort at some point, and I hope it will happen. But for now, this ministry is on hold.

Church without Walls is an example of a ministry that has changed a good bit over the course of the pandemic. For some time, we couldn't do anything. Then we shifted to Springfield. Now we're back at the Parish Cupboard, but in a new location, under new leadership, with a slightly different and still incomplete roster of Church partners, and diminished attendance. It's happening, but remains a work in progress.

Finally, we expanded our Good News Garden, with help from a diocesan grant that covered the cost of putting a spigot on the far side of the parking lot. I look forward to this being a growing (!) part of our common life. And we anticipate getting involved in refugee ministry, working with our Cathedral to sponsor a refugee family from Afghanistan.

I could say similar things about every area of our common life: some things haven't come back (yet), others things have inevitably changed, and new things have emerged. That is normal for every Church in every time. But change has been considerably more rapid in the last year or so because of the pandemic.

My overall sense is that we are in good shape. We remain as active and committed to serving God's mission as we have been. The spirit of the parish is strong. Pruning and emerging life are happening at the same time, as one would hope. We have been successfully responding to the challenges of this time. And we'll have to continue to respond to challenges as they emerge.

## **LOOKING AHEAD:**

I want to end with two observations. One I have repeated for the last several years and will probably repeat each year until I retire. For our ongoing financial well-being, we need to continue to find ways to raise money in addition to pledge income and special fundraisers. The easiest way is to increase the income we get from renting our building.

Thankfully, we made considerable progress on this effort this year, despite losing Shugart's Martial Arts Studio, which had been our biggest single source of rental income. We have several new tenants, and we spoke to a couple of other interested groups that may still work out. The result is a much-expanded rental income line in our budget and a balanced budget. I am grateful especially to John Litchfield for his role in making that happen. I hope we can continue to develop this resource! If you have ideas about how we might do that, please let me know!

Second, we are experiencing a transition of lay leadership. After several years Carol Fabrycki is stepping down as Senior Warden, and Jude O'Hare is stepping down as Treasurer. Both have served long and faithfully. Jude has been on the Vestry continuously since I came to Saint David's over ten years ago! We'll elect replacements for them both at our annual meeting. I'll miss working with Carol and Jude in these roles, but I'm also excited about the new people coming in.

The transitions don't stop there. Last summer, Ellen Scott stepped down as coordinator of our children's ministries after several years of devoted service. Thankfully Valerie Smart agreed to take on that role and is doing wonderful work with our children. We are also considering new leadership for Parish Life, which Susan Amabile has led with great talent and devotion since before my arrival. As I write this, we are considering a few different options for Parish Life.

Changes in leadership are always hard and a little scary. They are also necessary, both to avoid burnout in the current leaders and to make space for emerging leaders. This seems to be a general movement in the Church right now. I recently learned that roughly a third of the parishes in our Diocese have new clergy. I know from conversations with area rectors that virtually every Church is experiencing transitions in lay leadership comparable to ours. Knowing that has helped me to view our changes as a prompting of the Holy Spirit. We'll see where the Spirit takes us!

## **A CLOSING THOUGHT:**

As always, I want to conclude on a more personal note. I love serving as your priest. We have an abundance of faithful, gifted people who joyfully share their time, talent, and treasure, all in the service of God's mission. You push me to grow in my own love of God and neighbor, and you are clearly committed to doing the same yourselves. And so, as we begin another calendar year together, I thank God once again for our Church!

Respectfully submitted,

Harvey Hill +

## 2021 Deacon's Report

2021 brought us a bit closer to “normality”, whatever that is and means.

We were once again able to visit our homebound, hospital and nursing home parishioners, letting them know that they are not alone and that their community of brothers and sisters hold them in thought and prayer. Our faithful team of volunteer Eucharistic Visitors, weekly pray with these folks who would otherwise not receive communion.

We continued to serve the Church without Walls in Springfield throughout the year, bringing food and fellowship to the less fortunate. In 2022, we will not be a part of that program, as we resurrected (hey Lazarus), the Church without Walls (Parish Cupboard) in West Springfield. We didn't want to bite off more than we could chew, so we thought it best to be attentive to one, rather than stress out with two. The Parish Cupboard program started out slow, but our faithful crew makes lunches, and shares in fellowship with the people that show up. (We need to remember, that the church started with 12 guys). We also took up collections for warm winter items for the Parish Cupboard and delivered them just weeks ago.

On Ash Wednesday.

We plan again to offer “Ashes to Go”. This mission, may seem silly to some, but experience has shown us, that many people stop, who would not have gotten Ashes, which symbolizes our mortality. They are either too busy or simply don't want to go into a church for whatever reason. Many people, after stopping, are grateful and also share their stories with us. We often do more than just “spread Ashes”. It's yet another way, for us conservative Episcopalians to reach outside our four walls.

Our next outreach ministry may prove to be a bit more challenging and we may need some extra help.

We are working with a group of Episcopal churches within our Diocese to sponsor a refugee family or person from war torn Afghanistan. Our intent is to assist these folks in resettling to a life of peace and dignity. They have done nothing wrong, simply in the wrong place at the wrong time. Most of these people have been emotionally, financially and spiritually destroyed. Our group, just can't sit back and not help. Both my wife Lainey and I have done this before (will share the story with you in an upcoming sermon), and found it to be one of the most rewarding experiences we have ever had. Knowing, we all can make a difference in someone's life. So, stay tuned.

In closing, I want to thank each of you for your support to me personally and to those outside our church walls. I count my being a part of ST. David's amongst my many Blessings in life!

Peace

Deacon Terry

## **SENIOR WARDEN REPORT**

As I write this, 2021 is almost over! I am hoping that with all our prayers and careful precautions during these COVID times we will be safe and healthy in the coming year. I hope, that as a Church family, we can be thankful for all that we have, all that we have been able to accomplish in the past year and that we can refresh ourselves with prayer for the future.

As your Senior Warden, I have attempted to keep abreast of the happenings within our Parish. However, I know there have probably been times when I have not acknowledged and/or thanked someone for their accomplishments or acts of volunteerism. I would like to take this opportunity to say Thank You to all!!

As always, I am grateful for all the work that our Faithful Junior Warden, Bob Rendrick, does for David's. He is often at the Church to oversee problems both in and outside of our building. And a very special thanks to Larry Dutton who often works alongside Bob.

I am extremely thankful for Father Harvey and Deacon Terry for believing in St. David's and doing all they can do to make us a successful Parish.

Being your Senior Warden for the past 7+ years has been a privilege and a Joy! I am so happy to be a part of our St. David's family.

Respectfully submitted,

Carol Fabrycki,

Senior Warden

## **JUNIOR WARDEN REPORT**

Well, 2021 has been another challenging year. We were not allowed back in the Church until the second week of April. In order to continue to provide our members the opportunity to enjoy their church services, in the Spring, we purchased and installed our Live Streaming system.

We also upgraded our internet and phone system.

During the summer months we upgraded the irrigation system by adding two new spigots which allowed us to water our Community Garden and the Labyrinth.

We held two work days to clean up and beautify our church, thanks to all that participated.

Thank you to Larry and Mary Dutton for keeping the Labyrinth looking awesome. Thanks to all that volunteer to maintain our grounds.

Thank you to Jim Shields and Lenny Scott for all they do to assist me.

Also I would like to acknowledge Larry Dutton's grandson for his help cleaning the parking lot of weeds and grass. He also helped cooking breakfast with Santa Claus.

Sarah Hill donated the Nativity figurines for our manger scene at the front of the church. They are Spectacular and really stand out.

All inspections have been completed with excellent results.

Respectfully submitted,

Robert A. Rendrick

**SERVING OUR CHURCH IN  
LEADERSHIP ROLES IN 2022**

Leadership Roles to be filled:

Nominee

**Executive Committee:**

Senior Warden

Bev Lawson

Jr. Warden, in charge of Property; back-up for Sr. Warden

Bob Rendrick

Treasurer, in charge of Budget, and Finances

Denise Noyes

Assistant Treasurer, back-up for Treasurer

Helene Robbins

Secretary, Vestry Minutes-Keeping

Mary Moore

**Vestry:**

Term ending today!

Pauline Mortenson and Jim Shields

Term ending Jan 2023

Paul Fontaine and Lin Paquette

Term ending Jan 2024

Linda Seabury & Renee Sprinthall

Nominees:

Luis Torres and Jo Joubert

**Vestry Diocesan Delegate:**

Linda Seabury; Alt—Renee Sprinthall

**Church Diocesan Delegate:**

Penny Miller; Alt—Carol Fabrycki

Continuing Leaders:

**Agawam Christmas/Easter Projects:** Roxanne Zern

**Altar Guild:** Carol Fabrycki

**Building Rentals:** John Litchfield

**Caregivers' Ministry:** Sue O'Hare

**Coffee Hour:** Ellen Rendrick

**Community Suppers:** Bob Rendrick

**Counters Ministry, Parish Record Books:** Lynn Litchfield

**Development Team:** Jo Joubert

**Dovetale:** Jo Joubert

**Finance Team:** John Litchfield

**Green Team:** Jim Shields and Mary Moore

**Grounds Crew:** Jim Shields

**Memorials:** John and Lynn Litchfield

**Men's Ministry:** Jude O'Hare

**Music Ministry:** Virginia Ventulett

**Newcomers Ministry:** Jude O'Hare

**Outreach:** Jim Shields

**Parish Life:** Susan Amabile

**Pledge Secretary:** Ted Zern

**Prayer Shawl Ministry:** Roxanne Zern

**Publicity:** Sue O'Hare

**Refugee Ministry:** Terry and Lainey Hurlbut

**Sunday School and Children's Ministries:** Valerie Smart

**United Thank Offering:** Penny Miller

**Ushers:** Jim Shields

**Veterans Ministry:** Bob Rendrick

**Webpage:** Laurie Littlefield

**Wine Ministry:** Mary Moore

## WORSHIP LEADERS

2021 was an odd year in many ways, including for our worship and worship leaders. The year began with our building closed and worship leadership limited to a wonderful, dedicated worship team. I am grateful to Carol Fabrycki, Virginia Ventulett, Scott and Linda Seabury, Deacon Terry Hurlbut, and a rotation of readers who helped with worship week after week. Kathy Glista handled most of our streaming, which meant figuring out how to work the system as well as running it. We all owe her an enormous debt of gratitude as well.

We reopened our building in April and returned to something like the worship we knew. We were able to resume a regular rotation of Readers at the 8:00 services, and Readers and Eucharistic Ministers at the 10:00 service. We were even able to expand both teams. Thanks to those who returned to service as well as our various new people.

At the same time, the duties of our Readers and Eucharistic Ministers shifted a bit. Readers continue to lead our Prayers of the People, but now with the addition of the various prayer lists printed in the bulletin, replacing our old practice of passing a microphone around. At the 10:00 service, Eucharistic Ministers are not serving the chalice, which remains prohibited. Instead, they serve the consecrated host with a drop of consecrated wine on it. I'm grateful to both groups for their flexibility.

The other big change has been in our technology. That has not been a big change at our 8:00 service. Wonderful Virginia Ventulett continues to produce slides for the entire service every week, and we show them on the screens at the front of the Church.

But we now livestream the 10:00 service on Facebook and broadcast it on local channel 12. I repeat my expression of gratitude for Kathy Glista, who has done a LOT to make this happen. I also want to thank the other members of our livestream team, who have become important worship leaders for us: Paul Fontaine, Bob Rendrick, and Jim Shields.

Livestreaming the 10:00 service means we can reach a broader group of people, including some of our regular members who are not able to join us in Church. It has also enabled us to show the service on a big screen in the Community Room for people who might want or need a little privacy. But it also means we can no longer put up slides for the whole service, which would not be a good visual for people joining us online or on tv. For now, we are back to using books: Prayerbook, hymnal, Saint David's Songbook, and the printed inserts. We're working on ways to make the service more accessible to people for whom that presents a challenge.

I want to end with more thanksgiving. We are blessed to have two priests in the congregation: the Reverend Scott Seabury and the Reverend Domenic Ciannella. Both make my life easier and enrich our worship in many ways! And, finally, I am grateful for everyone who participates in worship week after week. The word "liturgy" means the work of the people. It is something we all do together, no matter who is up front. I can now add no matter who is in the building! Thanks to all of you for keeping our worship lively and Spirit-filled!

Respectfully submitted,  
Harvey Hill +

## MUSIC MINISTRY

At this point, I don't even REMEMBER when we went back to indoor services, live-streamed! But "streaming", or broadcasting the services over the internet, has affected the music and slides at the 10 am and other streamed services. According to Wikipedia,

"Streaming media is multimedia (visuals and audio) that is delivered and consumed in a continuous manner from a source (us), with little or no intermediate storage in network elements. Streaming refers to the delivery method of content, rather than the content itself."

This is a priceless benefit to our members (and others) who join our worship from home via our Facebook page or through YouTube. The ramifications for our members who are physically present at streamed services, however, include the loss of most of the "slides", and limiting the music we can perform to licensed music. We pay an annual fee to a Christian music licensing service, and if a particular piece of music is in their library, we can perform it. Music, lyrics and translations which are more than 100 years old can also be performed because they are deemed "in the public domain". Most of the music in our hymnal can be streamed, but there are some surprising pieces which cannot be, like "King of Glory", one of Harvey's favorite hymns, and "Christ Whose Glory Fills the Skies", for example. And in our St. David's Songbook, any of the compositions of Roman Catholic composers like Marty Haugen, Michael Joncas, and Dan Schutte, SJ, are illegal to stream, i.e. "On Eagle's Wings", "Here I am, Lord", "Taste and See", "I the Lord of Sea and Sky".

That's the list of CAN'T do's; but streaming CAN make our members at home a part of our services in real time; open our services for the enjoyment of geographically distant persons; and spread the good news of St. David's.

We suffered the loss of of John O'Hare this year, one of the choir's most cherished members. Faithful Linda and Scott Seabury and Jude O'Hare have continued to lead the singing, thanks be to God. And at Christmas Ellen Rendrick, Penny Miller and Norma Turcotte contributed their time and talent to all our services.

Respectfully Submitted

By Virginia Ventulett

## DIGITAL MINISTRY

I am still getting used to the very idea of being involved in digital ministry, but it is happening. I include under this heading everything that we do online.

Laurie Littlefield continues to manage our webpage (<https://www.stdavidsagawam.org/>), keeping it current and lively, for which we all owe her a great debt of gratitude. Laurie particularly focuses on what people see when they first look at our page, as well as adding our newsletter each month and links to our services each week. There is LOTS of additional material there as well, and some of it may be outdated. I invite everyone to check it out and, if you see anything that needs revision, please let me or Laurie know.

Then there is our Facebook page (<https://www.facebook.com/StDavidsFeedingHillsMA>). That's where we livestream services, including Morning Prayer during the week. I occasionally post links that strike me as of interest, e.g. messages from our Bishop. Finally, I am trying to get in the habit of posting our public events. That's a work in progress. Thankfully, Valerie Smart can posts our public events for children, so those are more consistent. This is a great way to get information out to people who are not on our mailing list but might still be interested in an event.

Finally, we have a YouTube page: [https://www.youtube.com/channel/UC9Y9FuMMZesjJjhpHyDg\\_Zw?view\\_as=subscriber](https://www.youtube.com/channel/UC9Y9FuMMZesjJjhpHyDg_Zw?view_as=subscriber). At the moment, I download our Sunday services from Facebook and then upload them onto YouTube. I am hoping we can streamline that process and make YouTube another option for joining us live, even if not in person. Here, too, you can subscribe if you like.

But the big move into digital ministry this year was our improved streaming of services. There are lots of heroes to celebrate. Kathy Glista has generously taken the lead in figuring everything out. We could not do what we do without her. Paul Fontaine, Bob Rendrick, and Jim Shields round out our crew of dedicated live-streamers, with the other ushers from the 10:00 service helping with the camera as needed.

This year we received a diocesan grant for \$2000 to help upgrade our equipment. That means new screens at the front of the Church, with the old screens repurposed to help with Zoom meetings in our Community Room and Sunday School Room. Also a special streaming program, two cameras, and lots of mysterious parts that connect everything. The result is a much better viewing experience for those who join us online. Thanks to Les Tingley at Agawam Media, we also broadcast our streamed services on the local Agawam television station. We continue to work out occasional kinks, but the system is working better than I would have dared to hope this time last year.

One last form of digital media is Zoom. We can hold Zoom meetings for many things, but it has been most useful for Christian formation sessions, including sessions in which we join with other area Churches. I hope we can continue to expand these options.

It's a brave new world for me. I am grateful to all those who help us to enter it!

Respectfully submitted

Harvey Hill

## **HEALING MINISTRY**

Like so much else, the pandemic interrupted much of our healing ministry (what a sad irony!). Thankfully, we are now back.

The most visible part of our healing ministry is the Healing Eucharist on Fridays at 12:00. It remains a small service, perfect for people who might not be comfortable joining with a larger congregation. We have readings, an interactive sermon, and opportunity for healing prayers, and Eucharist.

We have also resumed our practice of offering healing prayers each Sunday immediately following the 10:00 service. Interested people can go to the altar to meet the designated member of the prayer team for personal prayers at the altar or, if people want more privacy, in my office. If you are interested in learning more about the prayer team, please contact me.

Our Blue Christmas service offers a special kind of healing. It is a chance for people who may be struggling in the holiday season to come together, acknowledge our wounds, and hear God's words of comfort addressed to us. I am grateful to Father Domenic for taking the lead on this service for the last few years.

Finally, we have continued to use our online prayer chain, and we now pray for all the people in our bulletin prayer list by name during our Sunday services.

Respectfully submitted,

Harvey Hill +

## **ALTAR GUILD REPORT**

St. David's Altar Guild members continue their dedication to this ministry. The Pandemic restrictions have continued to prevent some of us to assist with Altar work, however we hope this will change in 2022.

Altar Guild work is done mostly "behind the scenes" by our members. We work faithfully to prepare the Altar for all services at St. David's: weekly worship services, baptisms, weddings, confirmations, funerals and memorial services. And, of course, for Easter, Thanksgiving and Christmas!

Part of our ministry is to ensure that Altar linens, frontals, etc. are kept looking good.

My many thanks to church members who donated monies for the Memorial flowers and the Sanctuary candle this year. Please think about doing this in 2022. It is a wonderful way to honor or remember someone you care about in your life.

Hoping for Peace for Everyone in 2022

Carol Fabrycki

Altar Guild Directress

## **USHERS REPORT 2021**

The dedicated team of ushers that served St. David's in 2021 included Bev Lawson, Paul Fontaine, Luis Torres, Bruce Fleming, and Bob Rendrick. Their attention to detail is crucial to a smooth flowing service, and they are also the first person a newcomer meets, and will receive a warm welcome.

2021 presented significant challenges to the ushers as we transitioned from parking lot services, necessitated by Covid, to inside services. Diocese and Vestry-determined safety protocols that ushers enforced included orderly movement of folks from the parking lot into the Nave and then into the sanctuary, mask wearing, recording the names of everyone in attendance, seating folks according to social distancing rules, one-person-at-a-time bathroom use, and coordinating an orderly filing out following the dismissal. The protocols were revised as we moved from one Covid phase to another and will continue to do so.

If you are interested in joining this ministry, please see me or Father Harvey.

Respectfully submitted

Jim Shields

## **2021 TREASURER'S REPORT**

It has been another amazing year to be Treasurer of our church. While planning the budget for this year we figured with Covid we would plan for a deficit by year's end. That was not to be the case. We began the year with a non-committed gift from Jane Nunn's estate, which immediately put us in the black. Then the people of St. David have (as usual) stayed committed to their pledges, church rental has increased and with God's grace several very successful events raised a good sum of money.

We received Grants from the Diocese allowing for the Streaming of our services and a water line being brought to the back area. Sums have been added to the Development Fund for the flooring project. We also added moneys to the Investment Fund with the Diocese to prepare for the roof replacement in the future. We do not receive the interest income from the credit union as we did from the old bank, however we are not charged for service as we were with the old bank.

After six years as Treasurer I am stepping down. I know my successor will do a great job and bring our book keeping into the twenty first century. It is good knowing each year during my time we ended in the black financially. I am sure with God's help and the dedication of our parishioners we will continue in a strong financial picture.

I thank you all for the honor of being our church Treasurer.

Respectfully Submitted,

Jude O'Hare

## MAKING SENSE OF THE FINANCIALS

**Wealth:** The total amount of money we have—our savings, money in our checking account; invested money; etc.—appears in the “Cash Balance” line on the Asset Balances with Changes page. In that line, you can see how much our total wealth has grown or shrunk for the year. That is the single best line to assess our general financial health.

**Income:** All our income, from whatever source, goes in one of two places: operating revenue or the asset accounts.

Each asset account is like a separate savings account. Those funds are allocated—sometimes by the vestry and sometimes by the donor—to a particular ministry area and may only be expended for that area. That money is separate from our normal operating income or expenses (but is included in our overall savings—the “cash balance” on the Asset Balances page).

All the rest of our income—the significant majority—is part of our operating revenue. It is as if all of that money goes into a single checking account. It does not matter where this income comes from. All of it is part of our operating revenue, and all of it goes towards our normal expenses. We create our annual budget based on our best estimates of these income lines. So, for example, the money we earn on our community suppers is part of our operating income and helps to support everything we do.

**Expenses:** All the money we spend comes from one of two places: an asset account or a line of our “Operating Expenses” (pages 2-3 of 4). If it comes out of an asset account, that line is reduced accordingly. That money must be spent on the particular ministry area for that line.

The overwhelming majority of our expenses are our operating expenses. We always try to assign expenses to the closest possible budget line. Occasionally we have to create a new line when we have a significant new expense. Occasionally we can eliminate a budget line when we no longer expend money in that area.

We certainly try to be responsible in our management of each budget line. But we will fund the things we need to fund. When necessary, it is better to show a deficit in a particular line than to cover extra expenses from a different line. That helps with budgeting for future years.

**Reimbursements:** Each vestry member oversees specific budget lines. According to our standing money policy, no one should commit money from the budget line a vestry member oversees without that vestry member’s *prior* agreement. No one should receive reimbursements without the vestry member’s signature on the proper form. If a vestry member oversees a budget line and him or herself needs reimbursement, that vestry member should get the signature of another member of the vestry.

St. David's Income Summary Report

December 31, 2021

	December												YTD	Budget	YTD	Difference
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC				
<b>OPERATING REVENUE</b>																
December 31, 2021																
Pledges	6,240	8,700	7,926	8,729	8,749	7,628	7,856	0	#####	6,052	9,699	11,670	99,196	81,750	81,750	17,446
Other Special Offerings	12,006	366	2,676	3,082	191	179	347	243	341	463	1,809	1,980	23,683	12,200	12,200	11,483
Other Income	280	30	90	75	260	0	325	1,165	360	2,805	3,607	240	9,237	6,400	6,400	2,837
Interest Income	4	4	4	2,131	3	4	2,148	4	3	2,159	4	4	8,589	9,100	9,100	(511)
Miscellaneous Income	0	0	25	175	45	15	0	145	55	0	35	315	830	950	950	(120)
<b>TOTAL OPERATING REVENUE</b>	<b>18,530</b>	<b>9,100</b>	<b>10,721</b>	<b>14,192</b>	<b>9,248</b>	<b>7,826</b>	<b>10,676</b>	<b>11,296</b>	<b>#####</b>	<b>11,479</b>	<b>15,154</b>	<b>14,209</b>	<b>141,535</b>	<b>110,400</b>	<b>110,400</b>	<b>31,135</b>
<b>OPERATING EXPENSES</b>																
December 31, 2021																
Rector's Expenses	3,335	1,613	5,255	3,335	1,413	5,456	3,335	3,535	#####	3,335	3,535	3,335	40,817	41,270	41,270	453
Laity Expenses	1,195	315	2,074	1,195	315	2,075	1,195	1,195	#####	1,195	1,195	1,195	14,339	13,475	13,475	(864)
Office Expense	131	2,585	2,882	371	110	118	933	238	201	972	623	870	10,034	8,225	8,225	(1,809)
Church Expense	879	1,781	3,894	1,285	1,383	2,909	1,382	3,105	#####	1,336	2,138	2,018	23,696	34,490	34,490	10,794
<b>TOTAL CHURCH BLDG/ADMIN EXP</b>	<b>5,540</b>	<b>6,294</b>	<b>14,105</b>	<b>6,186</b>	<b>3,221</b>	<b>10,558</b>	<b>6,845</b>	<b>8,073</b>	<b>#####</b>	<b>6,838</b>	<b>7,491</b>	<b>7,418</b>	<b>88,886</b>	<b>97,460</b>	<b>97,460</b>	<b>8,574</b>
Rectory Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Insurance Expense	3,280	0	(24)	(9)	0	0	0	0	0	0	0	0	3,247	3,280	3,280	33
Outreach Expense	50	207	0	0	300	150	0	0	489	300	454	344	2,294	1,800	1,800	(494)
Worship Ministries Expense	64	0	68	225	221	442	168	53	103	0	113	35	1,492	1,675	1,675	183
Education Ministries Expense	0	140	0	29	0	197	0	0	15	25	0	45	451	1,185	1,185	734
Parish Fellowship Ministries Expense	0	0	0	59	294	315	483	50	358	0	568	(18)	2,299	3,855	3,855	1,556
Diocesan Expense	827	824	824	824	824	824	0	824	873	824	824	824	9,940	10,041	10,041	101
<b>TOTAL OTHER EXPENSE</b>	<b>4,221</b>	<b>1,171</b>	<b>868</b>	<b>1,128</b>	<b>1,639</b>	<b>1,928</b>	<b>651</b>	<b>927</b>	<b>#####</b>	<b>1,149</b>	<b>1,959</b>	<b>1,230</b>	<b>19,723</b>	<b>21,836</b>	<b>21,836</b>	<b>2,113</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>9,761</b>	<b>7,465</b>	<b>14,973</b>	<b>6,490</b>	<b>4,860</b>	<b>12,486</b>	<b>7,496</b>	<b>9,000</b>	<b>#####</b>	<b>7,987</b>	<b>9,450</b>	<b>8,648</b>	<b>106,771</b>	<b>119,296</b>	<b>119,296</b>	<b>12,525</b>
<b>NET OVER/(SHORT)</b>	<b>8,769</b>	<b>1,635</b>	<b>(4,252)</b>	<b>7,702</b>	<b>4,388</b>	<b>(4,660)</b>	<b>3,180</b>	<b>2,296</b>	<b>#####</b>	<b>3,492</b>	<b>5,704</b>	<b>5,561</b>	<b>32,583</b>	<b>(8,896)</b>	<b>(8,896)</b>	<b>41,479</b>

DL DAVID S INCOME STATEMENT DECEMBER 2021

OPERATING REVENUE														December					
December 31, 2021														YTD	Budget	YTD	Budgeted	YTD	Difference
Acct. #	Name	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Rec'd	Budget	YTD	YTD	Difference	
1001	Initial Offering	44	36			5								85	150	150		(65)	
1002	Current Year Pledges	5,363	8,664	7,926	8,729	8,744	7,628	7,856	9,739	6,164	6,052	9,699	11,670	98,234	81,500	81,500		16,734	
1003	Last Year Pledges	877												877	100	100		777	
<b>Total</b>	<b>Pledges</b>	<b>6,240</b>	<b>8,700</b>	<b>7,926</b>	<b>8,729</b>	<b>8,749</b>	<b>7,628</b>	<b>7,856</b>	<b>9,739</b>	<b>6,164</b>	<b>6,052</b>	<b>9,699</b>	<b>11,670</b>	<b>99,196</b>	<b>81,750</b>	<b>81,750</b>		<b>17,446</b>	
1101	Loose Plate	100	1	651	252	191	179	347	242	341	138	1,374	888	4,704	5,500	5,500		(796)	
1102	Holy Days Offering		65									100	107	272	300	300		(28)	
1103	Easter Offering			25	520									545	750	750		(205)	
1104	Christmas Offering	375										25	810	1,210	1,000	1,000		210	
1105	Other Donations	11,531	300		310				1		325	310	175	12,952	600	600		12,352	
1106	Church School Offerings													0	50	50		(50)	
1107	Diocesaen Grant			2,000	2,000									4,000	4,000	4,000		0	
<b>Total</b>	<b>Other Special Offerings</b>	<b>12,006</b>	<b>366</b>	<b>2,676</b>	<b>3,082</b>	<b>191</b>	<b>179</b>	<b>347</b>	<b>243</b>	<b>341</b>	<b>463</b>	<b>1,809</b>	<b>1,980</b>	<b>23,683</b>	<b>12,200</b>	<b>12,200</b>		<b>11,483</b>	
1201	Special Fundraiser								499		2,565	2,982		6,046	2,000	2,000		4,046	
1202	OA & N/A Other Rental	220			45			145			40	65	100	615	500	500		115	
1204	Church Rental	60	30	90	30	260		180	635	360	200	560	140	2,545	1,000	1,000		1,545	
1205	Dinner/Supper Income													0	2,500	2,500		(2,500)	
1208	Youth Ministries								31					31	100	100		(69)	
1209	Women's Ministry													0	300	300		(300)	
<b>Total</b>	<b>Other Income</b>	<b>280</b>	<b>30</b>	<b>90</b>	<b>75</b>	<b>260</b>	<b>0</b>	<b>325</b>	<b>1,165</b>	<b>360</b>	<b>2,805</b>	<b>3,607</b>	<b>240</b>	<b>9,237</b>	<b>6,400</b>	<b>6,400</b>		<b>2,837</b>	
1301	Savings Interest	4	4	4	3	3	4	3	4	3	3	4	4	43	100	100		(57)	
1302	CD Interest													0		0		0	
1303	Housing Fund			2,117	2,128			2,145			2,156			8,546	9,000	9,000		(454)	
<b>Total</b>	<b>Interest Income</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>2,131</b>	<b>3</b>	<b>4</b>	<b>2,148</b>	<b>4</b>	<b>3</b>	<b>2,159</b>	<b>4</b>	<b>4</b>	<b>8,589</b>	<b>9,100</b>	<b>9,100</b>		<b>(511)</b>	
1409	Flowers			25	175	45	15	20	145	55		35	315	830	950	950		(120)	
<b>Total</b>	<b>Miscellaneous Income</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>175</b>	<b>45</b>	<b>15</b>	<b>0</b>	<b>145</b>	<b>55</b>	<b>0</b>	<b>35</b>	<b>315</b>	<b>830</b>	<b>950</b>	<b>950</b>		<b>(120)</b>	
<b>TOTAL OPERATING REVENUE</b>		<b>18,530</b>	<b>9,100</b>	<b>10,721</b>	<b>14,192</b>	<b>9,248</b>	<b>7,826</b>	<b>10,676</b>	<b>11,296</b>	<b>6,923</b>	<b>11,479</b>	<b>15,154</b>	<b>14,209</b>	<b>141,535</b>	<b>110,400</b>	<b>110,400</b>		<b>31,135</b>	

St. David's Income Statement December 2021

OPERATING EXPENSES														December		Budgeted	
December 31, 2021														YTD	Jan-Dec	Expense	YTD
Acct. #	Name	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Spent	Budget	YTD	Difference
2001	Salary - Rector													0	0	0	0
2002	FICA (SS) - Rector	201	100	301	201	100	301	201	201	201	201	201	201	2,410	2,410	2,410	0
2003	Pension - Rector	509		1,017	509		1,017	509	509	509	509	509	509	6,106	6,110	6,110	4
2004	Medical - Rector													0	0	0	0
2005	Housing - Rector	2,625	1,313	3,937	2,625	1,313	3,938	2,625	2,625	2,625	2,625	2,625	2,625	31,501	31,500	31,500	(1)
2006	Clergy Supply		200				200		200			200		800	750	750	(50)
2007	Expenses - Rector													0	500	500	500
<b>Total</b>	<b>Rector's Expenses</b>	<b>3,335</b>	<b>1,613</b>	<b>5,255</b>	<b>3,335</b>	<b>1,413</b>	<b>5,456</b>	<b>3,335</b>	<b>3,535</b>	<b>3,335</b>	<b>3,335</b>	<b>3,535</b>	<b>3,335</b>	<b>40,817</b>	<b>41,270</b>	<b>41,270</b>	<b>453</b>
2201	Salary - Secretary													0	0	0	0
2202	Salary - Music Director	525		1,050	525		1,050	525	525	525	525	525	525	6,300	6,300	6,300	0
2203	Salary - Sexton	585	293	877	585	293	878	585	585	585	585	585	585	7,021	6,225	6,225	(796)
2204	Salary - Youth Ministries													0	0	0	0
2205	FICA (SS)/Medicare - Laity	85	22	147	85	22	147	85	85	85	85	85	85	1,018	950	950	(68)
<b>Total</b>	<b>Laity Expenses</b>	<b>1,195</b>	<b>315</b>	<b>2,074</b>	<b>1,195</b>	<b>315</b>	<b>2,075</b>	<b>1,195</b>	<b>1,195</b>	<b>1,195</b>	<b>1,195</b>	<b>1,195</b>	<b>1,195</b>	<b>14,339</b>	<b>13,475</b>	<b>13,475</b>	<b>(864)</b>
2301	Office Expense	101	97	586	56		68	581		91	392	177	265	2,414	2,600	2,600	186
2302	Advertising								238			125	395	1,198	850	850	(348)
2303	Office Equipment		2,295	2,010	165			165			165		165	4,965	3,650	3,650	(1,315)
2304	Postage		193	286	110	110		187		110	290	51		1,337	1,000	1,000	(337)
2305	Dues & Subscriptions	30			40		50							120	125	125	5
<b>Total</b>	<b>Church Office Expense</b>	<b>131</b>	<b>2,585</b>	<b>2,882</b>	<b>371</b>	<b>110</b>	<b>118</b>	<b>933</b>	<b>238</b>	<b>201</b>	<b>972</b>	<b>623</b>	<b>870</b>	<b>10,034</b>	<b>8,225</b>	<b>8,225</b>	<b>(1,809)</b>
2402	Utilities	329	1,261	1,766	574	690	457	752	748	846	609	1,214	1,072	10,318	11,050	11,050	732
2403	Rubbish				121		122		122	122	82	208		777	1,215	1,215	438
2404	Fire extinguishers			904								181		1,085	1,400	1,400	315
2405	Telephone		421	211	447	294	294	292	292	293	292	292	292	3,420	2,350	2,350	(1,070)
2406	Alarm System						674			325			469	1,468	550	550	(918)
2408	Repairs & Maintenance	550	99	204	41	151	515	338	268		288	243	185	2,882	8,500	8,500	5,618
2409	Grounds & Beautification				102	248	847		1,675		65			2,937	3,125	3,125	188
2410	Snopw Plowing/Saiting		580	809										1,389	6,300	6,300	4,911
<b>Total</b>	<b>Church Building Expense</b>	<b>879</b>	<b>1,781</b>	<b>3,894</b>	<b>1,285</b>	<b>1,383</b>	<b>2,909</b>	<b>1,382</b>	<b>3,105</b>	<b>1,586</b>	<b>1,336</b>	<b>2,138</b>	<b>2,018</b>	<b>23,696</b>	<b>34,490</b>	<b>34,490</b>	<b>10,794</b>
<b>TOTAL CHURCH BLDG/ADMIN EXP</b>		<b>5,540</b>	<b>6,294</b>	<b>14,105</b>	<b>6,186</b>	<b>3,221</b>	<b>10,558</b>	<b>6,845</b>	<b>8,073</b>	<b>6,317</b>	<b>6,838</b>	<b>7,491</b>	<b>7,418</b>	<b>88,886</b>	<b>97,460</b>	<b>97,460</b>	<b>8,574</b>

St. David's Income Statement December 2021

	OPERATING EXPENSES												Budgeted			
	December 31, 2021												Jan-Dec	Expense	YTD	Difference
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Spent	Budget	YTD	
2601	Workers Comp	358		(24)	(9)								325	358	358	33
2602	Blanket Insurance	2,922											2,922	2,922	2,922	0
<b>Total</b>	<b>Insurance Expense</b>	<b>3,280</b>	<b>0</b>	<b>(24)</b>	<b>(9)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,247</b>	<b>3,280</b>	<b>3,280</b>	<b>33</b>
2902	Web Page/Publicity	50	57			150		289					546	400	400	(146)
2903	Outreach		150			300		200	300	454	344		1,748	1,400	1,400	(348)
<b>Total</b>	<b>Outreach Expense</b>	<b>50</b>	<b>207</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>489</b>	<b>300</b>	<b>454</b>	<b>344</b>		<b>2,294</b>	<b>1,800</b>	<b>1,800</b>	<b>(494)</b>
3001	Altar Expense	64				26	96	28	53	67			334	300	300	(34)
3003	Music			68		55	346				35		504	675	675	171
3006	Flowers				225	140		36			113		654	700	700	46
<b>Total</b>	<b>Worship Ministries Expense</b>	<b>64</b>	<b>0</b>	<b>68</b>	<b>225</b>	<b>442</b>	<b>168</b>	<b>103</b>	<b>0</b>	<b>113</b>	<b>35</b>		<b>1,492</b>	<b>1,675</b>	<b>1,675</b>	<b>183</b>
3101	Church School												0	0	0	0
3102	Adult Education		81			165		15	25		45		331	160	160	(171)
3107	VBS												0	0	0	0
3108	Youth Ministry		59		29	32							120	1,025	1,025	905
3112	Nursery Child Care												0	0	0	0
<b>Total</b>	<b>Education Ministries Expense</b>	<b>0</b>	<b>140</b>	<b>0</b>	<b>29</b>	<b>197</b>	<b>0</b>	<b>15</b>	<b>25</b>	<b>0</b>	<b>45</b>		<b>451</b>	<b>1,185</b>	<b>1,185</b>	<b>734</b>
3401	Hospitality/Coffee Hour				59	44	115	143			13		374	650	650	276
3403	Other Parish Life					250	200	215	300	(43)	568	(31)	1,459	800	800	(659)
3404	Dinner/Supper Expense						526	(250)					276	1,230	1,230	954
3405	Women's Ministry												0	300	300	300
3406	Development Team								100	(100)			0	600	600	600
3407	Paper Products										190		190	250	250	60
3408	Safe Serve												0	25	25	25
<b>Total</b>	<b>Parish Fellowship Ministries Exp</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>59</b>	<b>315</b>	<b>483</b>	<b>358</b>	<b>0</b>	<b>568</b>	<b>(18)</b>		<b>2,299</b>	<b>3,855</b>	<b>3,855</b>	<b>1,556</b>
3501	Common Ministry	827	824	824	824	824	824	824	824	824	824		9,891	9,891	9,891	0
3503	Wider Church							49					49	150	150	101
3504	Auditor expense												0	0	0	0
<b>Total</b>	<b>Diocesan Expense</b>	<b>827</b>	<b>824</b>	<b>824</b>	<b>824</b>	<b>824</b>	<b>824</b>	<b>873</b>	<b>824</b>	<b>824</b>	<b>824</b>	<b>824</b>	<b>9,940</b>	<b>10,041</b>	<b>10,041</b>	<b>101</b>
<b>TOTAL</b>	<b>OTHER EXPENSE</b>	<b>4,221</b>	<b>1,171</b>	<b>868</b>	<b>1,128</b>	<b>1,639</b>	<b>651</b>	<b>1,838</b>	<b>1,149</b>	<b>1,959</b>	<b>1,230</b>	<b>19,723</b>	<b>21,836</b>	<b>21,836</b>	<b>2,113</b>	

St. David's Income Statement December 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	December		Difference		
													YTD	Budget	YTD	Budget	
<b>Net Operating Summary</b>																	
December 31, 2021																	
	9,761	7,465	14,973	6,490	4,860	12,486	7,496	9,000	8,155	7,987	9,450	8,648	106,771	119,296	119,296	12,525	
<b>TOTAL OPERATING EXPENSE</b>																	
	18,530	9,100	10,721	14,192	9,248	7,826	10,676	11,296	6,923	11,479	15,154	14,209	139,354	110,400	110,400	31,135	
<b>TOTAL OPERATING REVENUE</b>																	
	8,769	1,635	(4,252)	7,702	4,388	(4,660)	3,180	2,296	(1,232)	3,492	5,704	5,561	32,583	(8,896)	(8,896)	41,479	
<b>NET OVER/(SHORT)</b>																	
<b>Ministry Summaries</b>																	
<b>Dinner/Supper Summary</b>																	
1205 Dinner/Supper Income	0	0	0	0	0	0	0	0	0	0	0	0	0	2,500	2,500	(2,500)	
3404 Dinner/Supper Expense	0	0	0	0	0	0	(526)	250	0	0	0	0	(276)	(1,230)	(1,230)	(954)	
<b>NET OVER/(SHORT) Dinner/Suppers</b>	0	0	0	0	0	0	(526)	250	0	0	0	0	(276)	1,270	1,270	(1,546)	
<b>Youth Ministry Summary</b>																	
1208 Youth Ministries Income	0	0	0	0	0	0	0	31	0	0	0	0	31	100	100	(69)	
3101 Church School Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3107 VBS Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3108 Youth Ministry Expense	0	(59)	0	(29)	0	(32)	0	0	0	0	0	0	(120)	(1,025)	(1,025)	(905)	
3112 Nursery Child Care Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Youth Ministries Expenses</b>	0	(59)	0	(29)	0	(32)	0	0	0	0	0	0	(120)	(1,025)	(1,025)	(905)	
<b>x</b>	0	(59)	0	(29)	0	(32)	0	31	0	0	0	0	(89)	(925)	(925)	836	
<b>Flowers Summary</b>																	
1409 Flowers Income	0	0	25	175	45	15	20	145	55	0	35	315	830	950	950	(120)	
3006 Flowers Expense	0	0	0	(225)	(140)	0	(140)	0	(36)	0	(113)	0	(654)	(700)	(700)	(46)	
<b>NET OVER/(SHORT) Flowers</b>	0	0	25	(50)	(95)	15	0	145	19	0	(78)	315	176	250	250	(74)	

Asset Balances With Changes														
Name	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Beg Bal	YTD Bal
St. David's Fund													6,650	29,221
Credit Union Savings			20,000										85,791	95,504
Credit Union Checking													4,863	5,569
Rector Housing Acct													168,502	191,917
											-			
<b>Cash Balance Change</b>	0	0	20,000	0	0	0	0	0	0	0	0	0	<b>265,806</b>	<b>322,211</b>
Rector Discretionary Fund						150		150					2,516	1,686
Deacon's Discretionary Fund													500	700
<b>Total Freedom CU Accts.</b>	0	0	0	0	0	150	0	150	0	0	0	0	<b>3,016</b>	<b>2,386</b>
Audio-Video			450										0	450
Beautification (Garden/Labyrinth)													54	54
Boissoneault Scholarship						(2,500)							2,798	298
Building Fund													0	0
Capital Improvement													391	391
Development Fund											3,265	495	2,762	6,522
Deferred Maintenance													0	0
Fuel-Food													0	0
Kitchen Fund						100		(148)	(1,263)				2,566	1,303
Memorials										39	235		17,997	18,223
Outreach													440	440
Parish Life													0	0
Prayer Shawl Ministry													166	166
Rector's Discretionary													0	0
UTO											394(394)		0	0
Windows													0	0
Youth Ministries													1,569	1,569
Senior Farm Share				150									0	150
2016 Pony Rides													0	0
<b>Restricted Balance Change</b>	0	0	450	150	0	(2,400)	0	(148)	(1,263)	39	3,500	495	<b>28,743</b>	<b>29,566</b>
<b>Unrestricted Cash Bal Change</b>	0	0	20,450	150	0	(2,400)	0	(148)	(1,263)	39	3,500	495	<b>251,285</b>	<b>98,797</b>

## **ANNUAL REPORT FOR STEWARDSHIP 2021**

In consideration of stewardship for 2021, there is much for which to be thankful. Amidst a continuing pandemic, the gifts of time, talent and treasure shone brightly at St. David's, and most importantly, so did our continued prayer and worship life, thanks to our Rector/Shepherd and our Deacon.

From a financial perspective, 2021 demonstrated an extraordinary commitment of our treasure, perhaps one of the best years in the last decade. A summary for 2019 and 2020 is also listed for comparison purposes, as is a brief historical comparison of financial giving for seven prior years.

### **2021 Financial Giving**

**Total Pledge Units: 42    Total Pledged: \$83,291    Total Received: \$93,115    % Received: 108%**

### **2020 Financial Giving**

Total Pledge Units: 52    Total Pledged: \$88,759    Total Received: \$85,499    % Received: 96%

### **2019 Financial Giving**

Total Pledge Units: 54    Total Pledged: \$94,372    Total Received: \$91,804    % Received: 97%

	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
Total Financial Pledges	51	53	49	55	53	53	53
Total Pledged	\$91,300	\$93,302	\$83,848	\$92,476	\$91,898	\$92,556	\$90,748
Received	\$88,992	\$87,804	\$83,036	\$92,406	\$89,636	\$90,108	\$98,168
% of Total Pledged Received	97.47	94.38	99.04	99.92	97.54	97.36	108

2021, a Financial Stewardship Campaign was initiated in October with a theme of "A Perfect Gift." The Financial Stewardship Campaign was highlighted first through written communications to the congregation from the Stewardship Chair and from the Rector. Messages were supplemented by Dovetale articles and periodic messaging in the worship bulletins. The current status of the campaign is indicated below. Time and talent dedication will take center stage early in 2022.

**Financial Pledge Units for 2021 Received (as of 12/31/21) New: 7    Renewed: 39    Discontinued: 1**  
**2020 Pledge Units Yet to Be Determined: 8    Total Dollars Pledged: \$88,484**

Respectfully Submitted

Ted Zern, Pledge Secretary

## **PROPERTY USE AND RENTAL REPORT**

Income derived from rental and building use is a valuable source of new revenue for any church. This type of revenue resonates from a number of sources. In the past St. David's has experimented with a number of building uses programs for all sorts of group situations both long term and short.. We studied economic and social trends in our area and this led us to imaginative new ways to raise money from rental of meeting space. Our approach was clearly different from other churches because we pursued unusual groups and offered unusual opportunities, and this accounted for a better 2021 than expected. The year 2020 was a low point in recent building usage. With our building closed, 2020 was not a goodtime to invite groups to make use of our facilities. In 2020 we were only able to raise \$1,226.00. But better times were on the horizon, and 2021 has turned out to be a very different year.

2021 rental income totals nearly \$4,900.00 which is 4 times what the previous year produced. Our programs now include active groups from Overeaters Anonymous (OA) and Alanon( AL), weekly worship services for two small but growing churches, Mercy Church of Springfield and the Spanish Church of Springfield which offers services in Spanish. We became a home for a whole circuit of public vendor/craft fairs, and our commercial kitchen is the hoe base of Farmers Table Caterers. We rented our facilities for private receptions and we even rented the church to a Theatrical Group for the filming of a professional production.

There is a published schedule of hourly fees for groups who wish to use our facilities for meetings and events. St. David's members in good standing receive lower rates than outside groups.. Use of property must be approved through the parish office or by contacting John Litchfield.

## **DEVELOPMENT COMMITTEE REPORT**

The Development Committee has been fairly quiet again in 2021. We were able to finally hold the first St. David's Auction on October 23rd. Fr. Scott and his development Sub-committee did an amazing job. They raised \$4,200.00. Thanks to all who contributed in any way. 23rd . We had 120 wonderful donated items, including "Kim's creations" bountiful baskets. The idea is to continue this event as an annual one.

We did a Halloween breakfast and trunk "a" treat. It was the first time attempting both on same day. We broke even on the financial end but had a awesome time with the kiddos.

Our Holiday Dinner went well giving us a profit of \$4,67.00. Thank you to Eric Noyes and his wonderful musical voice for leading us in Christmas Carols. Everyone enjoyed the lighting of the trees out by the Manger.

The Development Committee would like to thank all those awesome people who helped to make our events successful. We were especially excited at how our younger generation stepped up with help. Thank you kiddos.

## **COUNTERS REPORT**

Since March when the Church was shut, my husband John and I have been the sole counters generally counting every two weeks. It has worked out okay.

Thank you to everyone who has been mailing in pledge payments. It would help to include your pledge envelope so we don't have to spend time looking up pledge numbers. Please continue to send separate checks for flowers and any other special donations.

We look forward to getting back to some form of normalcy in 2022

Respectfully,

Lynn K. Litchfield

St. David's Church, Feeding Hills, MA													
2022 Budget													
	Acct.		2022	2021	2020	2019		Acct.		2022	2021	2020	2019
	No.	Name						No.	Name				
<b>REVENUE</b>							<b>EXPENSES - Cont'd</b>						
	1001	Initial Offering	100	150	150	200		2402	Utilities	11500	11050	12050	13,650
	1002	Current Year Pledges	87600	81500	86000	88300		2403	Rubbish	1215	1215	1715	1625
	1003	Last Year Pledges	800	100	300	500		2404	Fire Extinguishers	1000	1400	525	375
	<b>Total</b>	<b>Pledges</b>	<b>88500</b>	<b>81750</b>	<b>86450</b>	<b>89650</b>		2405	Telephone	3500	2350	2030	1930
								2406	Alarm System	1000	550	550	550
	1101	Loose Plate	4000	5500	5000	3000		2408	Repairs & Maintenance	3000	8500	8500	4000
	1102	Holy Days Offering	150	300	300	400		2409	Grounds & Beautification	2000	3125	725	700
	1103	Easter Offering	550	750	950	950		2410	snow plow	6300	6300	7300	7300
	1104	Christmas Offering	550	1000	1000	700							
	1105	Other Donations	1250	600	1000	700		<b>Total</b>	<b>Church Expense</b>	<b>29515</b>	<b>34490</b>	<b>33395</b>	<b>30130</b>
	1106	Church School Offerings	0	50	100	20							
	1107	Diocesan Grant	0	4000	0	2000							
	<b>Total</b>	<b>Other Donations</b>	<b>6500</b>	<b>12200</b>	<b>8350</b>	<b>7,770</b>							
	1201	Special Fundraiser	3000	2000	2500	1850							
	1202	OA/Other Rent	500	500	1000	1800							
	1204	Church Rental	7000	1000	4000	3600		2601	Worker's Comp.	381	358	369	421
	1205	Dinner/Supper Incom	2000	2500	3500	2980		2602	Blanket Insurance	3061	2922	2729	2063
	1206	Wine Donations	500					<b>Total</b>	<b>Insurance</b>	<b>3442</b>	<b>3280</b>	<b>3098</b>	<b>2484</b>
	1208	Youth Ministries	0	100	100	900							
	1209	Solar Rental	0	0	0	1000		2902	webpage/online giving	600	400	400	50*
	1210	Women's Ministry	0	300	600	0		2903	Outreach	1400	1400	1400	1400
	<b>Total</b>	<b>Other Income</b>	<b>13000</b>	<b>6400</b>	<b>11700</b>	<b>12,130</b>		<b>Total</b>	<b>Outreach-good</b>	<b>2000</b>	<b>1800</b>	<b>1800</b>	<b>1450</b>
	1301	Savings Interest	40	100	100	125		3001	Altar Expense	400	300	400	400
	1302	Investment Interest	0	0	0	0		3003	Music	500	675	975	525
	1303	Housing Fund	8800	9000	8000	8000		3006	Flowers	800	700	940	1200
	<b>Total</b>	<b>Interest Income</b>	<b>8840</b>	<b>9100</b>	<b>8100</b>	<b>8125</b>		<b>Total</b>	<b>Worship Ministries</b>	<b>1700</b>	<b>1675</b>	<b>2315</b>	<b>2125</b>
	1409	Flowers	900	950	950	850		3101	Church School	0	0	0	0
	<b>Total</b>	<b>Misc. Revenue</b>	<b>900</b>	<b>950</b>	<b>950</b>	<b>850</b>		3102	Adult Education	300	160	160	200
								3107	VBS	0	0	0	0
	<b>Total Revenue</b>		<b>117740</b>	<b>110400</b>	<b>115550</b>	<b>117875</b>		3108	children's ministries	1000	1025	1525	1525
								3112	Nursery Child Care	0	0	0	0
								<b>Total</b>	<b>Education Expense</b>	<b>1300</b>	<b>1185</b>	<b>1685</b>	<b>1725</b>
	<b>EXPENSES</b>												
	2001	Salary Rector	0	0	0	0							
	2002	FICA Rector	2410	2410	2711	2410		3401	Hospitality/Coffee Hour	850	650	850	850
	2003	Pension - Rector	6110	6110	6870	6110		3403	Other Parish Life	1400	800	1000	1000
	2004	Medical - Rector	0	0	0	0		3404	Dinner/Supper	1230	1230	1630	1400
	2005	Housing - Rector	31500	31500	35437.5	31,500		3405	Women's Ministry	300	300	600	0
	2006	Clergy Supply	800	750	400	2250		3406	Development Team	600	600	0	500
	2007	Expenses - Rector	200	500	1000	700		3407	paper products	250	250	500	1000
	2009	"Salary" - Deacon	400	0	0	0		3408	Safe Serve	25	25	25	250
	<b>Total</b>	<b>Rector's Expenses</b>	<b>41420</b>	<b>41270</b>	<b>46418.5</b>	<b>42970</b>		<b>Total</b>	<b>Parish Fellowship</b>	<b>4655</b>	<b>3855</b>	<b>4605</b>	<b>5000</b>
	2201	Salary - Secretary	0	0	0	600		3501	Common Ministry	10010	9891	9640	10464
	2202	Salary - Music Director	7410	6300	6300	6300		3503	Wider Church-Conventi	150	150	150	200
	2203	Salary - Sexton	7410	6225	6225	6825		3504	auditor-one time only	0	0	0	500
	2204	Salary - Youth Ministries	0	0	0	0		<b>Total</b>	<b>Diocese Expense</b>	<b>10160</b>	<b>10041</b>	<b>9790</b>	<b>11164</b>
	2205	FICA - Laity	1150	950	950	1010							
	<b>Total</b>	<b>Laity Expenses</b>	<b>15970</b>	<b>13475</b>	<b>13475</b>	<b>14735</b>							
	2301	Office Expense	2600	2600	1850	2500		<b>Total Expenses</b>	<b>1E+05</b>	<b>119296</b>	<b>121157</b>	<b>117583</b>	
	2302	Advertising	850	850	1150	1500							
	2303	Office Equipment	1500	3650	950	1000							
	2304	Postage	1500	1000	500	700							
	2305	Dues & Subscriptions	125	125	125	100							
	<b>Total</b>	<b>Office Expense</b>	<b>6575</b>	<b>8225</b>	<b>4575</b>	<b>5800</b>		<b>Net Over/Short</b>	<b>1003</b>	<b>-8896</b>	<b>-5606.5</b>	<b>942</b>	

## **OFFICE ANGELS**

Our church office is staffed by very caring and volunteers who are always ready to help in any way they can. There are many different events or circumstances that happen without warning and can throw off our whole day. That doesn't bother us, we just stay longer and if needed call our fellow angels to come in and help. We are happy to help you with letters or posters or what ever you could use a little help with. I'm proud to be among our angels.

Over the past 5 years, the office angels have saved St. David's approximately \$50,000.00. If St. David's hired an office secretary for 12 hours a week (which is the minimum time it would take) times \$15.00 an hour (which is below minimum wage for that job) it would equal \$9,200.00 a year, times 5 years which equals \$46,440.00 and that is without any payroll taxes added in. I don't usually think like that but hearing the was in good shape financially, made me stop and think of how the office Angels have helped in a totally different way financially and we are happy to be part of it.

Respectfully Submitted,

Sue O'Hare

## **PUBLICITY REPORT 2021**

For the first half of the year there wasn't much to advertise, due to the pandemic. The last half of 2021 we really felt the need to publicize our events of all types whenever possible.

We were very fortunate to have a budget that allowed us to pay to have some big, color ads in the newspaper. We were able to get our name in the newspapers a lot during the last two months despite the pandemic.

Respectfully Submitted

Sue O'Hare

## **GUIDELINES FOR ADVERTISING**

(Approved by the vestry, 2020)

1. Most publications don't want to repeat your event information.
2. Keeping that in mind, if the office is asked to have an event publicized and it's 3 weeks before the event, then the event won't be advertised in the week(s) leading up to it.
3. If we pay for an ad (\$100 - \$150 each) for the event, we can get it in for 2 weeks leading up to event;
  - A. By sending only a write-up 2 weeks prior to the event
  - B. By putting in a paid ad the week leading up to the event; often they will put the write-up in again the same week the paid ad is in.
4. Please try to write out what you want to advertise and try to ask yourself who, what, when, where, and sometimes why.
5. Please don't assume that the office volunteers know anything about your event.
6. There are advertising forms in the office, and they can be left in another place more convenient for someone to get one of the forms.
7. Please have advertising requests turned in to Sue O'Hare three weeks before the event. (A month is even better!)
  - A. We can get it into the bulletin and leave it in the bulletin for 3 weeks.
  - B. We can see whether it's an event for which we should purchase an ad.
  - C. If we are putting in a paid ad, we need a little time to design the ad.
  - D. Different places we advertise have different times we need to get information into them. Some want it two weeks in advance; some want it one week in advance; one needs it by 9a.m. on Monday morning; another wants it by 7a.m. on Tuesday morning, etc.

## COMMUNICATION

I begin this report the same way every year. Good communication is essential for the health of any Church. AND communication is difficult at every Church.

This year I can add that communication was made even more difficult by the fact that we mostly couldn't gather in person. I could still make announcements at the beginning of our livestreamed services, but others couldn't fill in the things that I inevitably forgot. And without bulletins, there were no written bulletin announcements at all.

One way we tried to get word out was through weekly e-mail blasts each Monday announcing the schedule for the week and important upcoming events. During the pandemic, I added a second weekly mailing on Thursdays with the information particularly about the weekend. My hope is that everyone with e-mail is receiving them. If not (and presuming you want to receive them!), please contact the office. If you want to make sure your event is announced in the e-mail blast, please remind me (ideally by e-mail: [revharveyhill@gmail.com](mailto:revharveyhill@gmail.com)) by Sunday afternoon.

Another important way of sharing news is through our webpage. Thanks to Laurie Littlefield, we are doing a better job of keeping it current. I post my sermons, and Laurie adds announcements about what is happening, as well as links to recordings of our Sunday services. I hope that we can all get more in the habit of checking the webpage for information (and letting me or Laurie know if you notice anything out of date, inaccurate, or missing!).

The other regular source of news and information is our monthly newsletter the *Dovetale*. After several years of putting it together, Esther Nunn retired this fall. I am grateful to her for all her skill and hard work! I am also grateful to Jo Joubert, who has picked up where Esther left off! Please send Jo any articles, announcements, etc., by the 20<sup>th</sup> of each month. And if you are not receiving the *Dovetale* either by e-mail or in print, please let me and the office know. In the meantime, you can read LOTS of issues on the webpage!

The big addition to our communication efforts this year has been our Facebook page. Because we stream services six days a week, there is always something new. Occasionally I post other items of potential interest as well. I am not yet in the habit of announcing our events on Facebook, but that is my hope for this year. Please "like" us so that you can easily check out what is there. And if you are willing to help administer our Facebook page, please let me know.

I should add a big thanks to our office volunteers, who relay news that comes into the parish to me and who have helped with several BIG mailings this year in an effort to keep everyone connected.

A last thought: Communication is a two-way street. We do our best to get all the relevant information to all interested people. But we need to hear from you about what the relevant information is and who the interested people are. Please *please* be in touch with us about both.

Respectfully submitted,  
Father Harvey Hill +

Annual Meeting  
Saint David's Episcopal Church  
699 Springfield Street  
Feeding Hills, MA 01030  
24 January 2021  
(Meeting held on ZOOM)

Fr. Harvey Hill opened the meeting at 10:01 AM with a prayer.

Special Procedures for holding the meeting on ZOOM:

Carol Fabrycki wrote down the names of all participants. It was determined that we had a quorum. Since holding the meeting on ZOOM was uncharted waters, we familiarized ourselves with ZOOM etiquette and how to participate, gave people a chance to ask questions, then ran a practice vote on an innocuous "issue". We had no problems with the voting app.

Elections: According to Parliamentary Law, there is no need for motions to be seconded for the elections of people to the various positions, since everybody has the chance to vote. We do however need a motion and a second for the Vestry to be empowered to accept today's minutes.

Mary Moore has accepted a nomination to clerk the annual meeting. No new nominations were made. Mary Moore approved unanimously as clerk.

Motion to empower the Vestry to review and approve the minutes of today's annual meeting at their February meeting was made by Ellen Scott and seconded by Diane Seaver. Motion passed unanimously.

We listened to a prerecorded message from Bishop Fisher.

Fr. Harvey presented the slate of members for the five Vestry one year positions and asked if there were any nominations from the floor. No new nominations were made.

Slate for one year positions:

Senior Warden: Carol Fabrycki

Junior Warden: Bob Rendrick

Treasurer: Jude O'Hare

Assistant Treasurer: Denise Noyes

Clerk: Mary Moore

The members of the meeting voted on the nominees as a slate. The slate was approved unanimously.

Fr. Harvey presented the slate of rotating Vestry positions and asked if there were any nominations from the floor. No new nominations were made.

Rotating terms and the nominees:

Two terms of three years each: Linda Seabury and Renee Sprinthall to fill expired terms of Linda Seabury and James Shields

One term of two years: Linda Paquette to fill the position being vacated by Mary Moore

One term of one year: James Shields to replace Anne Berry, who moved and subsequently retired.

The members of the meeting voted on the nominees as a slate. The slate was approved unanimously.

Saint David's Representative to the Diocesan Convention:

Fr. Harvey presented the slate for Representative to the Diocesan Convention and asked if there were any nominations from the floor. No new nominations were made

Nominees: Penny Miller for representative and Kathy Glista as the alternate.

The members of the meeting voted on the nominees as a slate. The slate was approved unanimously.

(The Vestry has already chosen Carol Fabrycki to be its representative, with Linda Seabury as the alternate.)

**Finances in 2021** Last year, our income was down, but because the building was closed starting about mid-March until the end of the year (and beyond) due to the covid pandemic, so were our expenses. The net result was a surplus of about twelve thousand dollars (\$12,000).

Fr. Harvey explained the budget for 2021 and how, after intense scrutiny, there were no places to make realistic or significant cuts. Further, there was no way to make an accurate prediction on what would happen in 2021 (again, because of the pandemic), but we came up with the 2021 budget using our best guesses.

**\*Details:**

We estimate our total revenue to be between one hundred ten thousand to one hundred twenty thousand dollars (\$110,000 - \$120,000).

We received more pledge money in 2020 than we expected (especially given the pandemic and the economic toll it may have had on some parishioners).

Pledges are down for 2021.

We expect a deficit of about nine thousand dollars (\$9,000) for the year 2021.

We (the Vestry) tried to be conservative when putting the 2021 budget together.

We had a twelve thousand dollar (\$12,000) surplus in 2020.

Jane Nunn bequeathed ten thousand dollars (\$10,000) to Saint David's. This did not (and should not) go into our operating budget.

**\*Q & A re budget:**

Father Harvey's income comes out of the housing budget.

Although we had anticipated Fr. Harvey's hours to increase, this did not happen.

The number of pledges are down by at least three because two parishioners died and one married couple moved away.

On average, it takes six new pledges to replace one established pledge.

Young people tend not to pledge, but they do make loose plate donations.

**\*Conclusions:**

We (and pretty much every other church) need to find other sources of income. Fund raisers are nice, but most of the money raised comes out of parishioners' pockets. Our best, most painless course is to try to make income from renting out building space. Also, going forward, rental income will probably become a higher and higher percent of our income. If we know of anyone or any organization who are potential renters, please let either Fr. Harvey or John Litchfield know!

**Annual Reports:**

The Annual Report is forty-five pages long, and Fr. Harvey will leave us to read it on our own. He did however want to highlight two of the reports-

The Good News Garden Grants: The Diocese was going to offer these grants last year, but because of the pandemic, everything was put on hold and no grants were awarded in 2020. The Vestry has already submitted the grant for this year. Fr. Harvey encouraged people to get involved and to get in touch with him or with Denise Noyes, who did a lot of the work, if interested. The more volunteers we have, the bigger the garden can be.

Technology Report: As part of the annual budget, The Vestry approved three thousand dollars (\$3,000) for technology equipment. This is so we can have good quality live streamed services. We expect to be reimbursed two thousand dollars (\$2,000) from the diocese. As a parish, we will be responsible for about nine hundred dollars (\$900). Agawam Media will televise our services live and then post a recorded version on their website. (This will not cost the parish any money.)

Once we get all our new equipment and we are back in the building, we will need volunteers to help operate it.

At this time, Carol Fabrycki offered to hand deliver a copy of the annual report to anyone who would like a hard copy. Please email her if you want one.

**Looking Forward:**

Since the pandemic forced us to do things differently, when we reopen the building, we may have some old practices that we want to eliminate, some that we want to keep, and still other new ones that we may want to add. An example of a practice that was started as a direct result of the pandemic is the live streaming of morning prayer on Facebook, Monday through Friday. Fr. Harvey and Deacon Terry have already discussed this and would like to continue offering this.

Please be thinking - and praying! - about this issue, and speak up!

**Special Thanks:**

We, as a parish, give a special thanks to John O'Hare, Ellen Scott, and Ellen Rendrick for their exemplary dedication and service to Saint David's. While all three do many things to benefit the parish, some of what stands out are John's outreach work with the veterans, organizing and overseeing the veterans' lunches; Ellen Scott for her all her work in the Children's Ministry; and Ellen Rendrick for sewing over 100 (pandemic) masks for our parishioners.

**Dismissal:**

Father Harvey led us in a closing prayer and Deacon Terry dismissed us at 10:54 AM.

Respectfully submitted by Mary Moore, meeting clerk

## PARISH LIFE



It was decided to hold an Outdoor Concert and Family Event in August at a Parish Life Team meeting in May. Great music by Renee, Jim, and Dave aka RUST brought some new faces to the church lawn. Valerie Smart and Norma Turcotte kept the kids busy with plenty of games, painting and unlimited freeze pops. Yummy baked goods from all by Bev Lawson and Paul-Lou, and Catherine Koziol served ice cold drinks. Boy was it hot with heat and humidity! The one and only our own John O ' Hare had the grill fired up with 1/4 pound burgers and foot long hot dogs which everyone enjoyed. Mary Moore, Sue and Jude O'Hare on tickets! Despite the heat it was a nice evening and everyone had a great time. The event was also on Facebook.

### Christmas Scene on the Front Lawn

Our first year (last year) was limited because of the Covid-19. Paul-Lou Mortenson and Bob Rendrick and Jim Shields purchased and secured the lights and the tree. Carol Fabrycki, Bob Rendrick and Larry Dutton with skilled hands worked together on the manger. It was a blessed Christmas scene. This year we added new figures to the creche scene, and sung carols around the lighted tree at the Christmas Supper.

Respectfully submitted,  
Susan Amabile

### DINNER COMMITTEE REPORT

Unfortunately we do not have much to report. We hope to be able to start up our dinners again soon. We had many compliments of the former great meals that the Kitchen Crew put forth.

Thank you to our great Salad Chief Jo Freeman, Kitchen Manager & cook Bob Rendrick, big thanks to Larry Dutton and our very own Pastry Chief Virginia Ventulett . And to all our volunteers for serving, setting up and cleaning up. This shall pass and COVID, in all its strains will go away and we will be back to normal.

Respectfully Submitted,

Jo Joubert / Bob Rendrick

**HOLIDAY BAZAAR:** by Susan Amabile

The St. David's Holiday Bazaar 2021 was entirely made possible by the following parishioners:  
Big thank you to Fr. Harvey for his encouragement and support.

Ellen Rendrick	Scott and Linda Seabury
Dixie Lauzon	John and Lynn Litchfield
Val Clapp	Marcel Lauzon
Jude O'Hare	Kim Koziol
Catherine Koziol	Paul Fontaine
Bob Rendrick	Virginia Ventulett
Jim Shields	Sue O'Hare
Susan Amabile	Ted and Janet Kopycinski
Bev Lawson	Penny Miller
Judy and Megan	Lenny Scott
Ellen Scott	Linda Paquette
Diane Seaver	Jo Joubert
Paul-Lou Mortenson	Norma Turcotte
Elizabeth Ciannella	Beulah Richardson

25 Vendors, plenty of good food and sweets, and raffles galore, filled up the day from 9 am to 3 pm. Lots of fun and fellowship for everyone!! And we raised over \$3000!

**THANKS TO ALL THE WORKERS AND TO ALL THE PARISHIONERS WHO ATTENDED THE BAZAAR.**

## COFFEE HOUR REPORT



Hello Everyone!

Well, I wish I could say we've had a great year! Thanks to all my regulars that do their Sundays and thanks to anyone that volunteered for a Sunday. BUT, I can't.

January and February went as usual with our devoted volunteers! Food was good, fellowship was good and everything was right on track. There were a few volunteers to look forward to and, by the way, we will be back on track someday and I'm praying you'll still give coffee hour a try. It's fun and I've really missed everyone.

So, to sum it up, mask up, social distance, get vaccinated when your time comes and maybe with help from above, we'll be back to our best new normal again soon!

Welcome 2022

God Bless and stay safe!

Ellen Rendrick

## WINEMAKING MINISTRY REPORT

This ministry has no budget, as everything necessary - ingredients, bottling equipment, and labor - are donated. Our original purpose was to make communion wine, which we did. Sometime after making our second batch, COVID-19 surfaced and safety precautions were introduced, including not using wine during communion. This gave us a huge surplus of the wine, but we found another use for it. We had a wine tasting early last fall at a parishioner's house in South Deerfield. We requested, but did not require, donations of \$10.00 per bottle. Preorders were also taken. We raised over five hundred dollars from this event and put all the money into Outreach. In November and December we continued to offer bottles of wine, but asked people to put whatever donations they felt comfortable making into the loose change offerings at church. Again, we suggested \$10.00 per bottle. Although no true accounting was made of the amount of money people gave this time, we can estimate that it was a little over one hundred dollars.

Respectfully Submitted,

Mary Moore

## **CAREGIVERS REPORT 2021**

In thinking about writing this report and the same thoughts about how wonderful Ted and Janet Kopyscinski are, and they are!!! Some years I was able to add a name or two with Ted and Janet's name. This year, by the Grace of God, I was able to look at caregivers in St. David's a different way.

We are very rich with good caregivers. Beginning with Fr. Harvey, Terry our Deacon, we have caregiving wardens and vestry, Lay Worship Leaders, Lectors and LEM (Lay Eucharistic Ministers) , Ushers, the Healing Ministry, piano/organ player along with Singers in the Choir, parishioners to Stream the Sunday, 10:00 AM service live, Sunday School teachers , Lay Eucharistic Visitors, cooks, servers, gardeners, party planners, Steward Ministry , (is a ministry we cannot survive without!) We also have Caregivers who care about moving us in the 'green' direction, whenever possible. Ellen Rendrick cared for us so much she made us all masks when the pandemic approached our area.

Our caregiver's ministry is almost more than I can describe, at times, it's overwhelming !!! After my brother-in-law, John's funeral the community room was so filled with food that there was little room to walkthrough. The food was made by our fellow parishioners without having to be asked I'm told and was organized with care by Ellen Rendrick again. And for that I am so thankful.

Respectfully Submitted

Sue O'Hare

## Pastoral Care

We have not devoted a single report to pastoral care in the recent past, instead dividing up what we do into several different reports. But this topic is important enough to our mission, and has been complicated enough this year, that it merits its own report.

I have always considered pastoral care a strength of our parish. Our people have always supported each other in formal and informal ways.

But the pandemic presented real pastoral challenges. At least for a time, we couldn't come together for worship or fellowship, and experience the mutual care and support that happens in those contexts. We couldn't visit each other in our homes, in hospitals, or in care facilities. We couldn't even come together to mourn when people died. Tragically, pastoral needs went up at the same time. Many people experienced loneliness, anxiety, and depression. Relationships at home were often strained. It was a difficult time.

Thankfully, the worst of those challenges have eased. We can gather for worship and other events. We can visit each other, though often with safety restrictions. The possibility of getting out and about has helped with the psychological stresses. We are once again in a position to offer each other pastoral support.

Much of the support people offer each other continues to be informal: shared food; calls and cards; regular companionship. My hope for this year is that we can formalize some of that support. I'd like to revive our Caregivers Team with the mission of providing rides, meals, cards, and other forms of support to people who request the help. I'd also like to start a support group for people in grief. If you are interested in participating or coordinating either group, please let me know.

We have already revived one of the most important forms of pastoral care: Eucharistic Visits. We have a small but dedicated and growing team of visitors who take Communion to people who cannot make it to Church. My long-term goal has been to offer Eucharist to people who want it roughly every other week, and I believe we will achieve that goal this year. I am grateful to Penny Miller, Catherine Koziol, Pauline Mortenson, and Helene Robbins, as well as Deacon Terry for moving us in the right direction.

We have also upped our game in important ways. Broadcasting and livestreaming our Sunday services, along with weekday opportunities for online prayer, give people who can't easily get out a chance to join us in worship. Each week, we mail people who want it a copy of the bulletin, the insert with readings, a printed copy of the Sunday sermon, and a sheet with a short commentary on the readings for the week along with related Bible word games.

I am grateful to serve a parish that is as generous with time and care as is Saint David's. Thanks to all of you for the support you offer each other and me!

Respectfully submitted,

Harvey Hill +

## PRAYER SHAWL MINISTRY

The origination of the prayer shawl is found in the **Old Testament books of Numbers and Deuteronomy**. Moses wrote that God told him to instruct the men to make tassels for their clothes to remember God's commands ( Numbers 15:38–40) and to place the tassels on the four corners of their cloak ( Deuteronomy 22:12 ).

Even the prayer before you put on your prayer shawl doesn't have to be present. The whole purpose of the Tallit (prayer shawl) is to hold the fringe on the corners as a reminder to the people about God. That they have been set aside, sanctified and made Holy unto God.

This Shawl was made just for you

To bring comfort

To know you are loved

To share in your joy

This shawl is to wrap you up

When you are cold

When you are hurting

When you need to snuggle

This shawl was knitted or crocheted

With blessings

With love

With prayers

This shawl has been blessed

At the Alter of St. David's Church

IF anyone would like to create a Prayer Shawl or if you don't crochet or knit perhaps you would like to donate yarn to be make into a shawl.

Respectfully Submitted by:

Roxanne Zern

## LAWN MAINTENANCE/GROUNDS REPORT 2021

The hard-working lawn maintenance crew of Larry, Paul, Denise, Bruce, Lenny, Joe, and Marcel kept our lawn looking well-manicured throughout the growing season.

The sprinkler system and fertilizer service also add much to the curb appeal of the lawn. We were blessed by Don and Joyce Hansen with the donation of their heavy-duty Husqvarna riding mower, and by Larry for donating a reliable trim mower. These are welcomed upgrades of our mowers.

The labyrinth and surrounding flower garden look fantastic (the drone shot of it shown during our 10am service bears witness to that!) thanks to the ongoing care by Mary and Larry Dutton. Mulch by the labyrinth and the East side strip finish off those areas very nicely; thank you Bob Rendrick.

2021 also saw the expansion of our vegetable gardens to a good-sized plot inside the retention pond area, thanks mainly to the hard work of Denise and Eric Noyes. It was a tough growing season in general because of the wetness, but we will undoubtedly do better down the road and enjoy better harvests. Both the vegetable and flower gardens will benefit from the 2 newly installed spigots situated closer to those gardens, paid for by a Diocesan grant.

The appearance of the front of the church continues to improve thanks mainly to the hard work of Carol Fabrycki to remove the overgrown original trees and shrubs and replace them with smaller trees for a cleaner, more modern look.

The West side garden strip similarly looks the best it ever has thanks to the labors of Len and Ellen Scott.

All in all, the grounds and lawn look well cared for, and reflect the love we have for St. David's.

Respectfully submitted,

Jim Shields

## 2022 PARISH PRAYER CYCLE

### MINISTRIES

- 1) Our Priests and Deacon
- 2) Our Office Angels
- 3) Our Sexton Lenny Scott
- 4) Virginia V. and our Choir
- 5) Altar Guild
- 6) Audit Committee
- 7) Caregivers Team
- 8) Children/Youth Ministry
- 9) Church Without Walls
- 10) Contemplative Prayer Group
- 11) Community Supper Team
- 12) Development/Budget Teams
- 13) Dovetale
- 14) Friday Bible Study
- 15) Green Team
- 16) Grounds Crew and Gardens
- 17) Men's Bible Study
- 18) Music Team
- 19) Newcomers Ministry
- 20) Outreach Ministries
- 21) Parish Life Team
- 22) Prayer Shawl Ministry
- 23) Prayer Shawl Ministry
- 24) Stewardship Team
- 25) Twelve Step Programs
- 26) Vestry and Wardens
- 27) Veterans Ministry
- 28) Worship Leaders
- 29) Online Ministry
- 30) UTO and Women's Ministry

### PEOPLE

Susan Amabile, Amrich family, Kim and Ron Ashe, Cindy Barker  
Barnas, Pam Bassett, Baytons, Beauregards, Bellucci Family  
Michelle Benoit, Berry/Smart family, Birks, Jeanette Bittner, Booths  
Boissonneaults, Jeff and Jaime Bouchard, Jane and Aaron Bouchard  
Erika Brothers and Isabella, Carpenters, Cases, Cascios  
Charests, Cheneverts, Ciannellas, Sissy Cimme  
Clapps, Clarks, Colsons, Susan Curtin, Karen Davis  
Kathy Debonville, Dickmans, Dinans, Gary Duquette, Duvals  
Duttons, Ejesis, Fabryckis, Jen Fay, Fellows Family  
Linda Fitzgerald, Fitches, Brad & Crystal Fleming, Bruce & Cynthia Fleming  
Mary Fleury, Janet Foley, Paul Fontaine, Freemans  
Thelma Gardner, Glistas, Grants, Sandy Hamel, Hansens  
Herseys, Hiersches, Baker/Hills, Hurlbuts, Tonda Hudson  
Joubert-Lavoie family, Jo Joubert, Judy Kamont  
Kopyscinskis, Catherine Koziel, Koziks  
Krizwicks, Tyler LaCamera, Lachapelles, Marilyn Lake  
Lathrops, Lauzons, Lawsons, Lefebvres, Littlefields  
Litchfields, Glenn MacDonald, Don McCauslin, Morgan McDonough  
Roberta McDuff, Anne McManus, Doris Maule, Mayos, McCurdys  
Barb Mickna, Mary Moore, Pauline Mortenson, Bill Murphy, Noyes Family  
Penny Miller, Anna Mineo, Peggy Murray, Esther Nunn, Sarah Nunn  
Jude and Sue O'Hare, Oriel Family, Orsi family  
Paquettes, Parrott/ Keeley family, Parrottes, Pilottes  
Tony Piteo, Janessa Piteo, Quinns, Pat Reece, Rendricks  
Beulah Richardson, Riberdys, Helene Robbins, Rossis, Scotts  
Seaburys, Diane Seaver, Donna Shaw, Shields, Renee Sprinthall  
Stabachs, Stones, Kenny Symington, Tichy family, Martha Tighe  
Torres Family, Norma Turcotte, Ventulets, Vosburghs  
Turcotte-Whites, Walshes, Whites, Whiteheads  
Dick Whittaker, Steve Willis, Zerns, Ziembas

## **Church Without Walls Report 2021**

It was a very challenging year for our wonderful Church Without Walls ministry. First Covid knocked it out of commission, then the Parish Cupboard moved into a new building down the street. Then the incomparable Martha Tighe, the director of the Parish Cupboard, retired. When it finally re-opened under the capable direction of Bob Fastie, it was apparent that all the changes crushed the momentum that the program once enjoyed. When we do show up now to minister, there are only a handful of folks, at best. We are nowhere near double digits. If that isn't enough, coverage of the designated Sundays by local churches is in jeopardy, with one church dropping out of the rotation. St David's has stepped up to cover that slot in the short term. We certainly hope and pray these problems with the CWW program are overcome and that it reverts to its usual robust form. In addition to feeding the homeless and providing living essentials, CWW may be the only spiritual enrichment they receive. Thank you to all who support this ministry, whether you donate non-perishables for the basket, provide sandwiches or other food items for bag lunches, attend the services, or drop off food. Special thanks to Fr. Harvey and Terry for their passionate support, and to Jude for his coordinating efforts and expert bagging skills; also to our beloved John O'Hare, who was a huge supporter of the mission of CWW. I should also mention that St David's started supplying and handing out snacks via the Springfield Rescue Mission program at Court Square one Sunday a month. Many thanks to Fr. Harvey and Terry for volunteering their time to the homeless of downtown Springfield.

Respectfully submitted, Jim Shields

## **Creation Care Report 2021**

The Creation Care ministry is supported by Pauline Mortenson, Mary Moore, and Sue O'Hare. Thanks for your interest and critical involvement. Activities of this ministry in 2021 included the following: 1. Fannie Stebbins Wildlife Preserve hike in February. 2. Mittineague Park hike in April. 3. Official Labyrinth blessing in May. 4. Creation Care season ran September-October and featured a blessing of the grounds and labyrinth by Fr. Harvey; a hike in Fannie Stebbins; a visit and talk from the brilliant Margaret Bullitt-Jonas, Missioner for Creation Care of the Episcopal Church of Western Massachusetts. Her message clearly spelled out our obligation as Christians to hear the call for action to protect the Earth and combat climate change. 5. Mary submits a Kid's Corner piece each month in the Dovetale, and Jim or Pauline do the same for the adults. 6. We have a Creation Care bulletin board in the office hallway with posted timely articles that cover the gamut of Creation Care issues.

Respectfully submitted, Jim Shields

## GOOD NEWS GARDEN

A couple of years ago, we started a Good News Garden, but it wasn't called that at the time. It was just a vegetable garden in our back lot. The idea took off in the Diocese (not just because of us!), and there are now "Good News Gardens" at several Episcopal Churches around western Massachusetts. The basic idea is simple. We grow food together. And we share what we grow with each other and with our neighbors.

Our start was a pair of small, raised-bed plots maintained mostly by Denise Noyes and her family. This year we applied to the Diocese for a grant and used the grant money (\$2000) primarily to install spigots in the back lot. One of the new spigots is for the gardens around the labyrinth. The other is for the relocated and expanded Good News Garden inside the fence near the retaining "pond." (I put pond in quotation marks because there is never any water in there.) Before that, we had to haul the hose across the parking lot to water the garden. A long hose dragging on the ground is heavy! Thankfully, that is no longer necessary.

This year the garden produced some vegetables to share, but our input was modest because we got a late start. We're hoping to increase the output this year and think together about how best to distribute it. If you'd like to help in the garden and/or if you have ideas about distribution, please talk to Denise, who leads this charge. Thanks, Denise!!

Looking ahead, we can expand the garden itself almost as much as we like. The limiting factor is volunteers to help water and weed. In the long run, I'd love to add some fruit trees around the perimeter of the fenced area. We'll see where God leads us....

Respectfully submitted,

Harvey Hill +

## VETERANS MINISTRY

### **The John O'Hare Veterans Ministry**

Our Veterans Ministry was yet another temporary casualty of the pandemic. At the suggestion of the Building Bridges Program, which oversees Veterans Ministries for the Diocese, we stopped offering our monthly lunches when the pandemic was at its worst. Happily, we were able to resume last fall, and the ministry picked up more or less where it left off. When we resumed our lunches, we had something like 40 people join us, including the leaders of Building Bridges.

We decided not to have a lunch in October, since the Big E would have just ended. Instead, at our September lunch John O'Hare handed out coupons for a free meal at the Big E from the Lions Club.

At the time we couldn't know it, but that was John's last Veterans Lunch. John died not long afterwards. His loss was a big blow to our Veterans Ministry. John was the person who really got the ministry started and got the Lions on board. He was also its heart.

But the ministry continues. At the November lunch, the Lions announced that they wanted to rename the suppers the John O'Hare Veterans Lunches. We at Saint David's were thrilled.

We'll see how things go in the winter. Snow may be a problem. But the John O'Hare Veterans Ministry will continue to serve area veterans with free lunches, opportunities to gather and socialize, and, thanks to the people at Building Bridges, free winter coats for those who need them. This is truly a ministry to be proud of.

Respectfully submitted,

Harvey Hill +

# **2021 DIOCESN CONVENTION**

## **120<sup>th</sup> Annual Convention**

Diocese of Western Massachusetts

Saturday, November 6, 2021

This year's convention was not held in a single location but rather in smaller groups and connected through Zoom. Fr. Harvey, Deacon Terry, Carol Fabrycki and I represented St. David's and participated from the Community Room.

Our guest speaker, The Right Reverend Alan M. Gates, Bishop Diocesan, Diocese of Massachusetts, joined us via the diocesan YouTube Channel. He and Bishop Fisher's address concentrated on this year's theme for the convention, "Repair, Rebuild and Reimagine." The Western Massachusetts Diocese was praised for their work in the community and in the following ministries: The Appalachian Trail Ministry, especially, as an example of collaboration among Episcopalians, Lutherans and Congregationalists; "Loving the Question" ministry; the focus on Climate Change; the "Beloved Community" and their work with racial injustice; our "Veterans' Ministry" and the "Exploring Common Mission Task Force." We still have work to do. We are asked to "do a new thing with the Lord" and are encouraged that God will meet us and lead us.

There were a variety of Items, I don't recall all, requiring a vote but some that I do recall are listed below:

Election of Treasurer, Assistant Treasurers and Secretary;

Report from the Election Committee;

Approval of the 2020 Treasurer's Report;

Approval of the 2022 Budget;

Several nominations to fill vacancies where time has expired for prior nominated individuals and

Two resolutions requiring approval. A proposed resolution to require congregations to make a nominal payment of \$25 a month to deacons, as well as a monthly payment of 18% (\$4.50) to the Church Pension Fund to enable them to participate in the programs and benefits available through the Church Pension Fund and a second resolution to include Bishop Barbara Harris in the Church Calendar. Both resolutions were passed.

Several videos were shown and are now available on our Diocesan website, along with Bishop Fisher's address. Here is a list of a few:

The Diocese's Financial Audit Report – 2020 assessments were down due to forgiveness of Common Ministries as a result of Covid; our projected budget surplus for 2022 is \$579;

"Exploring Common Mission;"

Massachusetts Council of Churches

Lawrence House and the commissioning of four new members of our "Young Adult Ministry" and

Wendy Wheeler's report on planning the next convention scheduled for Saturday, November 5, 2022.

I am, as usual, impressed and encouraged with the enthusiasm and imagination of our fellow Episcopalians. The ideas shared beginning with efforts to making changes and improvements in our care for the environment, working on racial injustice in our communities, the many imaginative ways we have adjusted as a result of Covid, the variety of efforts to collaborate with other parishes and denominations. As a convention delegate I always walk away feeling inspired and optimistic about the future.

The convention ended with a closing prayer, blessing and dismissal at approximately 12:30PM

Respectfully submitted

Joyce (Penny) Miller

## ADULT FORMATION

Our goal is adult education that is engaging and fun, while also enhancing our spiritual lives and our relationships with God. As is true for virtually every area of our common life, our formation programs this year were dramatically effected by the pandemic. But, as is also true for so many areas of our common life, our people showed both resilience and commitment.

### Bible Study

Despite the pandemic, a LOT of Bible study happened, both on Zoom and in person. Most Monday evenings, a committed group of men met for Bible study—on Zoom for the first several months of the year and in person since the fall. Jude O’Hare leads the group, using a study guide with helpful questions about what the Bible can teach us about our own relationship with God. Most Fridays, another group of parishioners met with me for Bible study. That group also started the year on Zoom and then returned to in-person, but with a Zoom option. We covered several of the shorter Old Testament books, then Job. Finally, several of us worked through the Gospel of Mark and a companion book by Michael Casey called *Fully Human Fully Divine*. We’ll do something similar in 2022 focusing on the Gospel of Luke. Let me know if you would like more information about that.

### Occasional Studies

We had special formation opportunities during Lent and Advent, both shaped by the Pandemic experience. In Lent, we joined with area Churches for a joint formation class about evil on Zoom. For Advent we held our own zoomed course based on the hymn “O Come, O Come Emmanuel.” Thanks to our greater facility with Zoom, we also teamed up with other Churches to offer additional joint programs. I helped to lead an Inquirers Class aimed at preparing adults for confirmation or reception, but there were other offerings as well.

Closer to home, we offered an in-person teen confirmation class in the fall

Looking ahead, I anticipate continuing this combination of in-person and zoomed formation classes at Saint David’s and in collaboration with other Churches. This has been an area where the pandemic has helped us to do better.

### Contemplative Prayer

Last winter, we began offering contemplative prayer each week on Zoom. When we reopened our building in the spring, we shifted to hybrid sessions—some people in person and others online. Now we are mostly in person, but still with an online option. The regular practice of reading Scripture, sitting in silence, and then sharing what we heard has been powerfully life-sustaining for me.

Respectfully submitted,

Harvey Hill +

## CHILDREN'S MINISTRY

Our Youth Ministry began 2021 in a virtual format with Ellen Scott keeping our youngest church family members engaged with weekly Christian formation lessons mailed to homes so our children could learn Bible lessons and complete activities at home.

Once the Lenten season arrived, Ellen once again found a way to keep our youth engaged by delivering activity packets for Lent that included puzzles, stories, crafts, and Lenten devotionals. On Easter Sunday, our children were finally able to gather together once again for an Egg Hunt in the yard after the 10 a.m. service where they found 276 eggs! The kids were overjoyed to finally be together again.

In June, Ellen Scott retired as director of the Youth Ministry. We are so grateful for her years of dedication to the young people of St. David's! At her goodbye celebration during our annual picnic ALL of the children in attendance were able to recite The Lord's Prayer when they presented her with a throw blanket featuring the prayer. One of Ms. Ellen's goals was achieved!! At the Annual Picnic, the children also painted rocks that are now beautiful decorations in our labyrinth garden.

In July, Valerie Smart took over management of the Youth Ministry and we were once again able to resume in-person gatherings. We celebrated with "We Missed You Wednesdays" which took place in the church yard and gardens throughout the summer. Our young people enjoyed a tie-dye night, Christmas in July, celebrating the Olympics, LEGO night, and a Paint-a-Palooza. They also planted a small garden. It was a joy to be together again!

In September, we resumed regular Sunday School instruction during the 10 a.m. service. We are focusing on a SEL-based program where we share a secular book that is connected to a Bible story with the same theme. The children also complete a craft or hands-on project each week. We are working hard to help our kids process their feelings as they navigate this new pandemic world. Thank you to our dedicated volunteer teachers and assistants: Ellen Scott, Norma Turcotte, Sue O'Hare, Michelle Torres, Jo Joubert, Lin Paquette, Kim Kozik and Valerie Smart. Also thank you to everyone who is always willing to pitch in to make sure our programs run smoothly.

In October, we hosted a Trunk or Treat event that was open to the community. Unfortunately, the weather didn't cooperate but we were able to move the celebration indoors and about 30 children from the community participated. In November we completed a community service project where the children collected personal care supplies that were shared with those in need. Thank you to Norma Turcotte for overseeing this Blessing Basket project.

We closed out the 2021 year on a high note with the children participating in a lovely Christmas Pageant that was performed at the 5:00 service on Christmas Eve. Thank you to Kim Kozik for her direction on this special event. We also celebrated the season with a very successful Breakfast with Santa with over 30 families from the community joining us for a delicious meal and getting a chance to share Christmas wishes with Santa (thanks, Lenny!) It was a special morning for all with the children receiving a small gift from Santa as well.

We look forward to continuing to find creative ways to help the children of St. David's grow spiritually in 2022. THANK YOU to all of our church family who are always so generous with their time and talents to support our Youth Ministry.

Respectfully Submitted,  
Valerie Smart

## SAFE CHURCH POLICY

The family of St. David's places significant value on its youngest members, our children and youth. In an effort to promote a safe haven where children can come to know Jesus Christ and experience His love through that of His servants, St. David's Church adopts the following policies. Each segment of these policies is aimed at promoting an environment that is a "safe place, safe for those who worship, safe for those who minister, safe for those who come in need, safe for children, and safe for all who seek to serve Christ." (*Preamble of Safe Church Policy for the Diocese of Western Massachusetts.*)

Each member of the parish family shall always strive to maintain standards appropriate and acceptable in all aspects of their lives, both in and out of Church, so that Christian ideals may be modeled and understood, especially by children. Toward that end, every effort shall be made to call to the ministry of youth and children only those known to clergy or congregants for at least six months.

Background checks shall be required in the manner prescribed by the Diocese for all employees, youth staff, and volunteers who regularly interact with children or youth. All clergy, lay employees, and youth staff shall also be required to complete approved Safe Church training. Volunteers who regularly interact with children and youth shall likewise be encouraged and supported in the same training.

A representative from the congregation who is familiar with Safe Church training and who is not otherwise employed by the Church shall be appointed by the vestry to conduct an annual Safe Church audit for the Vestry in accord with Safe Church practices promulgated by the Diocese. This report shall be received by the Vestry and merit full consideration.

Principles of decorum and sensitive judgment should at all times be exercised in circumstances and conversation pertaining to interaction with children and youth, both at ministry events and services. Clearly, at no time shall children be exposed to illegal, illicit, sexual or secretive activities, nor be offered alcohol or illegal drugs, nor be provided access to information of a sexually explicit nature.

At all ministry events for children and youth, every effort shall be made to assure two, unrelated adults are present during the course of the event. During regular Sunday school activities, only one teacher may be appropriate, provided that one other unrelated adult can maintain visual contact with the teacher(s). If there is an unanticipated need for adults to be alone with children, the Rector or Senior Warden shall be notified immediately and provide consent.

Children shall never be left alone or unsupervised during any ministry event or on any part of the Church property. Programs or events involving children and youth should always bear the scrutiny and approval of the Vestry or Rector.

Anyone who becomes aware of real or suspected violations of these policies shall immediately notify the Rector or Senior Warden. If suspicions include the real potential of abuse, a report should be made to the appropriate civil authority. In all cases, pastoral care shall be at the ready for both potential victims and others impacted by a violation of these policies.

When considered at its core, the intent of these policies is to safeguard the spiritual and physical lives of its youngest congregants. Every decision shall be made and every activity shall be conducted with this intent in mind.

Reaffirmed by Saint David's Vestry, February 2020

# MONEY POLICY

(re-approved by vestry, 2020)

**Overview:** The vestry is ultimately responsible for the Church's budget. That means that all Church income is allocated by the vestry as a whole.

In the annual budget, the vestry dedicates a certain amount of money to particular ministry areas, typically with a specified vestry member in charge of that area. The relevant vestry member (and/or the relevant ministry team) has the responsibility to use the budgeted money for their area to cover routine expenses. The relevant vestry member can always consult the Rector, the Wardens, or the full vestry about any expense. The relevant vestry member should consult the entire vestry for expenses over \$250, and the expense should be approved by a formal motion. The only normal exception to the \$250 rule is regular, anticipated expenses like heating or snow plowing. In the case of an emergency, vestry members may need to expend money without receiving prior approval, but should then report the expenditure to the rest of the vestry as soon as is convenient.

Any non-budgeted expenses above \$50 should normally be approved by a formal motion at a regular vestry meeting.

**Vestry Meetings:** At regular vestry meetings, the Treasurer provides a report of income and expenses for the month and year-to-date (the "financials"). Vestry members should be prepared to describe any significant expenses they have approved or that they anticipate in the coming month, making formal motions as needed. The goal is to keep everyone well-enough informed about financial matters that the vestry can make responsible decisions about ministry priorities. Ideally the vestry will **not** spend significant portions of meetings on routine financial matters or second-guessing decisions that have already been made. In the interest of transparency, the financials are then posted on the bulletin board.

**Reimbursement Procedures:** After expenses have been approved (by the relevant vestry member or by formal motion of the vestry), requests for a check from the Treasurer should be made using the proper form. On the form, the person requesting the check should identify the reason for the expense as well as the ministry area under which it falls. The vestry member responsible for that ministry area should have signed the form, indicating approval. The Rector, the Wardens, and/or the Treasurer can help to determine the proper ministry area if necessary, and can sign the form if the expense has already been approved by formal motion of the vestry. If the check is to reimburse an expense already incurred, a receipt should be attached. If the check is for an advance, the receipt should be submitted to the treasurer as soon as possible.

**Results:** Hopefully this procedure will clarify who is responsible for what portions of the budget. This should eliminate the need for the Rector and/or the Treasurer to be involved in approving particular requests, as well as allow the vestry to ex

# EVACUATION INSTRUCTIONS

(approved by vestry, 2020)

If fire alarms sound in the Church building, anyone present should exit at the nearest marked exit door. These doors have an exit sign fixed above them. Clergy, ushers, Sunday School Teachers, and members of the vestry will assist in directing people to the nearest exit. It is important to stay calm during an evacuation of the building.

Parents and guardians with children in the classrooms should NOT try to go to the education wing. Your children will be evacuated by the teachers. You can join them outside.

People in the front half of the nave (the street side) should exit via the emergency exit doors on either side of the altar. People in the rear half of the nave should exit through the double doors at the back (parking lot side) of the building. People in the education wing should exit through the front or rear exits, depending on which classroom they are in. Emergency evacuation instructions are posted in each classroom. Teachers should familiarize themselves with the instructions.

Once you exit the facility, please move away from the building. Do not congregate at the entrance or exit driveways, as emergency vehicles may need a clear and safe passage around the building. The rear yard is an excellent meeting point, and you are encouraged to go there. Parents can join their children at this point. Always stay calm, but move as quickly as is safe.

We pray that an emergency evacuation is never necessary. However, we should always be prepared and mindful of how to properly and safely exit the building. Thank you for your cooperation!

**APPROVED BY VESTRY, 2020)**

## Snow Policy

We do everything we can to insure the safety of everyone at Saint David's: our parishioners, visitors, and anyone who uses our building or property at any time.

In the event of poor road conditions, the most important thing is that everyone be safe. Please do **NOT** come to Church if you believe that coming might put you at risk. Feel free to call the office if you would like for us to try to arrange a ride for you to Church.

During the week, Saint David's will be closed if Agawam High School closes their building for weather-related reasons. If Agawam High School closes for weather-related reasons, please assume that all activities at Saint David's are also cancelled unless you are advised otherwise. This applies to Church events and also to people using our building or property.

In the event of poor road conditions on weekends (particularly Sunday mornings) and other times when Agawam High School is not in session, please check our webpage (<http://www.stdavidsagawam.org/>) to find out if Church is closed. We will also notify channels 6, 22, and 40.

If you have any questions, please contact Father Harvey (706-676-1078) or one of the Wardens.

### Contact information for 2022

Rector Harvey Hill	706-676-1078 (cell)
Senior Warden Bev Lawson	413-786-7765 or 413-636-7003
Junior Warden Bob Rendrick	413-265-3066 (cell)

## Mission

(approved by vestry, February 2020)

As disciples of Jesus Christ, we are called to love God and community, committing ourselves to lives of joyful worship, prayer, and the teaching of Scripture.

## Vestry Covenant

(approved by the vestry, February 2020)

As a vestry, we agree to the following **covenant**.

To love one another by:

- 1) Creating and nurturing within the vestry a safe and trusting atmosphere in which all members can feel comfortable and confident in expressing their thoughts and opinions;
- 2) Being sensitive to the differing styles and personalities of individual vestry members;
- 3) Seeking to validate, appreciate, acknowledge, and understand the unique and special gifts of each vestry member.

To treat each vestry member with respect by:

- 1) Speaking and acting in such a way as to build up and support one another;
- 2) Confronting issues without demeaning anyone;
- 3) Refusing to listen to backbiting or gossip;
- 4) Insisting that people who have accusations to make against another person do so in the presence of that individual;
- 5) Recognizing that certain discussions are of a confidential nature;
- 6) Practicing forgiveness for those I feel have wronged me;
- 7) Nurturing a servant attitude in that the vestry's role is to serve both God and God's Church.

To seek God's will by striving for unity in all matters through:

- 1) Joining with the entire vestry in submitting significant matters to prayer;
- 2) Upholding the final decision of the vestry even when I disagree;
- 3) Submitting to one another in love and consciously seeking to rise above personal agendas and self-serving attitudes;
- 4) Refraining from unwholesome and divisive conversations.

To be an example to the congregation by striving to:

- 1) Support the Church through active attendance and participation;
- 2) Consistently engage in study of the Scriptures;
- 3) Live out the Christian life through regular sacrificial giving;
- 4) Be faithful to the Saint David's mission statement.

## **VESTRY JOB DESCRIPTIONS**

(approved by the vestry, February 2020)

### **All Vestry Members**

Vestry members must be pledging members of Saint David's in good standing. Two vestry members are to be elected for three-year terms at each Parish Annual Meeting, for a total of six regular vestry members. If a vestry member is unable to complete his or her term, the rector, in consultation with the vestry, will decide whether or not to fill the vacancy before the next annual meeting. To fill a vacancy, the rector will nominate a candidate to the vestry. The vestry will vote whether or not to confirm the rector's nomination. The newly elected vestry member will serve until the next annual meeting. After confirmation of the rector's nominee, the parish will be notified of the new vestry member at the earliest opportunity.

#### **All vestry members should strive to the best of their abilities to:**

- 1) Have a love of God and demonstrate a commitment to following the way of Christ;
- 2) Be active in and knowledgeable about the congregation, its programs, and its governance;
- 3) Be fair, interact well with people, and strive to earn the respect of the members of the congregation;
- 4) Strive to be a servant of the people of Saint David's;
- 5) Have enthusiasm and vitality for this ministry.

#### **All vestry members should be able to make the following time commitments:**

- 1) monthly vestry meetings and committee work;
- 2) an annual vestry retreat;
- 3) weekly worship services;
- 4) congregational events;
- 5) diocesan meetings, as necessary;
- 6) Parish Annual Meeting.

#### **All vestry members are responsible for:**

- 1) Pledging financial support early in the stewardship campaign;
- 2) Offering talents to support the congregation's ministries;
- 3) Praying daily for the rector, leaders, and members of the congregation;
- 4) Being active ministers of the Gospel in daily life and work
- 5) Bringing one's whole self to the table, being present, and risking openness with one's ideas, beliefs, and desires.  
for leadership roles and participate in inviting them to serve in those roles;

## **Executive Committee**

The Executive Committee is composed of the Senior Warden, the Junior Warden, the Treasurer, the Assistant Treasurer, and the Clerk. The entire Executive Committee is to be elected for one-year terms at each Parish Annual Meeting. If a member of the Executive Committee is unable to complete his or her term, the rector will nominate a candidate to the vestry. The vestry will vote whether or not to confirm the rector's nomination. The newly elected member of the Executive Committee will serve until the next annual meeting. After election, the parish will be notified of the new member of the Executive Committee at the earliest opportunity. All members of the Executive Committee must be pledging members of Saint David's in good standing.

## **Senior Warden**

Responsibilities:

- 1) Meet regularly with the rector to review the life and work of the congregation, plan ahead, anticipate and resolve problems;
- 2) Provide leadership so that the vestry can identify the vision, mission, and goals of the congregation, make and implement plans, assess progress, and celebrate achievements;
- 3) Be available to discuss any and all concerns with the rector; maintain confidentiality where appropriate;
- 4) Be available to discuss any and all concerns with members of the congregation; avoid making hasty judgments; avoid triangles by encouraging complainants to speak to those involved;
- 5) Foster understanding, forgiveness, and reconciliation, in cases where the rector, staff, or vestry is beleaguered or unfairly criticized;
- 6) Ensure that policies and procedures are in place and enforced regarding employee and volunteer misconduct; take any questions, concerns and complaints to the rector and/or appropriate authorities immediately; support the rector in taking action when employees or volunteers are charged with misconduct or inappropriate behavior;
- 7) Take action to intervene promptly (with others as appropriate) in the event that the rector is charged with misconduct, has problems with drugs or alcohol, or is acting inappropriately; speak with the rector and the bishop;
- 8) Petition the bishop in writing on behalf of the vestry to intervene in cases where conflict imperils the pastoral relationship between the rector and the congregation;
- 9) Encourage the rector to take corrective steps as appropriate in cases where the rector is overworked, disregarding his health and well-being, or that of his family;
- 10) Assist in identifying persons for leadership roles and participate in inviting them to serve in those roles;
- 11) Be prepared to assist the rector or to step in and do what is necessary;
- 12) With the rector, announce the bishop's impending visit.

In the absence of the rector:

- 1) Notify the bishop promptly and make provisions for worship services;
- 2) Lead the congregation by: ensuring that worship services happen; program and pastoral care needs are met; the selection process for a new rector has begun; employee relations and communications with the diocese are maintained;
- 3) Ensure that the name of the person proposed to be called as rector is submitted to the bishop thirty days before the election is to be held; deliver written notice of the election of a rector to the bishop;
- 4) Prepare a Letter of Agreement with the proposed new rector, which outlines mutual responsibilities and is subject to the bishop's approval.

## **Junior Warden**

### Responsibilities:

- 1) Assist the rector and senior warden in providing leadership so the vestry can identify the vision, mission, and goals of the congregation, make and implement plans, assess progress, and celebrate achievements;
- 2) Provide leadership in the congregation by demonstrating a consistently positive attitude; seeking to solve problems; recognizing accomplishments; and giving thanks for those things that build community and further the mission of the Church;
- 3) Work closely with the rector and senior warden in providing overall leadership in the congregation;
- 4) Have an understanding of property maintenance needs;
- 5) Have an ability to work with service people and to recruit and motivate members of the congregation to take responsibility for maintenance work;
- 6) Establish and oversee seasonal maintenance of all equipment;
- 7) Establish and oversee annual safety checks;
- 8) Review insurance needs with the treasurer and insurance agent, and revise as needed annually;
- 9) Establish and oversee a process for obtaining the services of contractors as needed.

## **Treasurer**

### Responsibilities:

- 1) Supervise the collection, counting and deposit of all contributions to the congregation; ensuring that at least two persons are present at all times during collection and counting;
- 2) Ensure that bills are paid in a timely fashion;
- 3) Work with any designated committee to make certain that adequate insurance is maintained on all real and tangible property;
- 4) Determine that the books and accounts of the congregation are kept in accordance with standard accounting procedures and the requirements of the canons;
- 5) Ensure that the congregation's financial operations are in accordance with the Episcopal Church and diocesan canons, and state and federal laws;
- 6) Ensure that the congregation's deeds and other instruments of ownership are secure and maintained in the manner prescribed by canon and civil law;
- 7) Ensure that anyone routinely serving as custodian of over \$500 is bonded by a professional bonding insurer;
- 8) Meet regularly with the rector, wardens, and/or staff for planning and evaluation;
- 9) Serve on the Finance Committee;
- 10) Assist in the development of budgets;
- 11) Be available to consult with other committees that might need help in planning budgets or other assistance in financial matters;
- 12) Submit a monthly financial report to the vestry and an annual financial report to the congregation;
- 13) Make appropriate contributions to the diocesan parochial report.

## **Assistant Treasurer**

### Responsibilities:

- 1) Sign checks and other financial related documents as needed;
- 2) Do a quarterly reconciliation of the pledge data with the Pledge Secretary;
- 3) Do a monthly reconciliation of all accounts with the Treasurer or, in the case of the Rector's Discretionary Fund, with the Rector;
- 4) Assist in special projects designated by the Treasurer;
- 5) Participate in meetings with the Treasurer as needed and the monthly vestry meeting;
- 6) Represent the parish as treasurer when required;
- 7) Serve as Interim Treasurer in the absence of the elected Treasurer for short periods and/or to complete the Treasurer's regular term if he or she is unable to do so.

## Clerk

### Responsibilities:

- 1) Take notes during vestry meetings and afterward prepare and distribute minutes;
- 2) Maintain a file of all vestry minutes;
- 3) Take minutes for the annual Parish Meeting;
- 4) Prepare, date, sign, and maintain documents as required;
- 5) Ensure maintenance of roster of members and contact information.

## PANDEMIC REPORT

The Pandemic continues to linger, and, as I write this, a new variant threatens. I'd like to think we will not need to include a report on our Pandemic Policy at the next annual meeting, but we may.

For this year, I am happy to report that we reopened our building in early April (as soon as we were allowed) and have not had any COVID-related problems. At first, we had relatively strict safety requirements, including mandatory masks, no congregational singing, and maintaining lists of who attended in the interest of possible contact tracing.

Over the next few months, we eased many of those restrictions. In August, the vestry approved the policy printed below, which remains our official position. As things change, hopefully for the better, the vestry will continue to review and to modify our policy, with the goal of allowing maximum flexibility while also keeping everyone safe.

I want to express my gratitude to the vestry for their wise leadership through a difficult time. I am also grateful to all our members who have made good faith efforts to comply with our evolving policy and to respect each other's wants and needs. I wish more people in our country would do the same!

Respectfully submitted,  
Father Harvey Hill +

## COVID PRECAUTIONS

At the August 2021 Vestry meeting, the Vestry approved the following COVID precautions. These are **recommendations rather than requirements**. But please remember that some of our members and visitors, particularly our youngest members and visitors, are unvaccinated and therefore at risk.

1. Please wear a mask during worship unless masking interferes with your breathing.
2. Please maintain social distance as much as possible when choosing your seat and when coming to the altar for Holy Eucharist.
3. Please spread out at social times such as coffee hour.
4. When using the restroom, please shift the sign on the door to "Occupied" if you prefer others not to come in. (And please shift it to "Vacant" when you leave!) If the sign already says "Occupied," please wait outside until the person exits. You may want to knock to make sure someone is in there!

All children and teachers will wear masks when indoors for Sunday School.

***Thank you for your help in keeping all of us safe and healthy!***